



Library Stock Verification Report 2021-2026

NIRMAL HALOI COLLEGE
PATACHARKUCHI, BARPETA, 781326
Email-nhcollege.pkc@rediffmail.com

To,
The Principal,
Nirmal Haloi
college
Patacharkuchi, 781326

Sub.-Submission of "Library Stock Report-June-July,2026.

Respected Sir,

1. With reference to the above, I hereby submit the details of "Library Stock Verification Report June- July, 2026
2. The physical verification of library stock was done during the month of June-July, 2026 by the Library Staff.
3. The report is being submitted for information and for necessary action. Please accept the same.

Thank you,

Yours faithfully

_____sd/

_____ *Mr. Kushal*

das Librarian

Nirmal Haloi College

Patacharkuchi, Barpeta (Assam), 781326

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Declaration

1. We, the library staff here by declare that, as instructed by the Principal of the college, the complete physical verification of library items was done during them on the of June-July, 2026.
2. ThetaskwasperformedbythelibrarystaffunderthesupervisionoftheLibrarian.
3. Atmost care was taken to solve the issues related to the stock verification. The detailed report is included herewith for information and for necessary action.
4. We assure that, if any discrepancy arises with in the stock report, the same would be sort out during the next stock verification or as instructed by the Principal or Management of the college.
5. Please find the detailed "Library Stock Report-June-July, 2026",attached with this declaration.
6. The said report is made available all for information on this date, Thursday,18thof June, 2026.
7. This declaration is signed by the below mentioned library staffs, who were involved in the task.

Sl. No.	Name of the Library Staff	Designation
1	Mr. Kushal Das	Librarian
2	Miss Barasha Kalita	Assistant Librarian
3	Mr.NiranjanDas	Library Assistant
4	Mrs Rimpi Goswami	Library Bearer

1. Stock verification of the Year2025-2026

Sl.No	Details of Book Purchasing Year Wise	Text Book	Reference Books	Total
1	Book Purchase For the Year 1996-2017	8262	5340	13602
2	Book Purchase For the Year 2018-2019	278	410	678
3	Book Purchase For the Year 2019-2020	512	230	735
4	Book Purchase For the Year 2020-2021	887	313	1190
5	Book Purchase For the Year 2021-2022	285	395	665
6	Book Purchase For the Year 2022-2023	1087	631	1710
7	Book Purchase For the Year 2023-2024	89	546	635
8	Book Purchase For the Year 2024-2025	48	332	380
9	Book Purchase For the Year 2025-2026	234	289	523
	Total no of books	11682	8486	20168

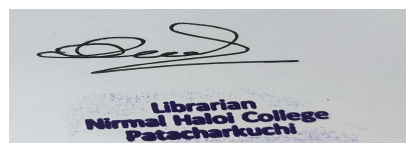
2. Stock Details for the 2025-2026

<u>Sl.No</u>	<u>particulars</u>	<u>NoofBooks</u>
1	Total no of books issued for faculty and students	18630
2	Total no books for Faculty and student who Have cost paid for account	Nil
3	Books missingFrom1997-2026	1500
4	Total damaged Books	4000
5	Total loss of previous year 2025-2026	35
	Total no of books available on shelf	13095

8. Stock of Non-Reading Materials Available in Library

Sl.No.	Name of The Item	Quantity
1	Ac	4
2	Accession Register	5
3	Barcode Printer	1
4	Basin	1
5	Book Bank Register	1
6	Book Scanner	1
7	Book Trolley	1
8	Bucket	3
9	C.C. TV Camera	9
10	Catalogue Cabinet	1
11	Circulation Register/ Attandance Register	2
12	Color Printer and Scanner	2
13	Comfortable Chair	4
14	Complaint/Suggestion Box	1
15	Computer table (Small)	3
16	Computer/ All in one computer	8
17	Drinking tea Set	1
18	Dustbin	2
19	Fan	23
20	Fire Extinguisher	1
21	Gate Register	1
22	Globe and Map	1
23	Godrej	1
24	Inverter	1
25	LAC Proceeding Book	1
26	Library law poster	1
27	Library rule poster	1
28	Library Time Table Poster	1
29	Light	50

30	Magazine Display	2
31	Mirror	1
32	Mug	1
33	Notice Board	2
34	Paper Reading stand	8
35	Photos	30
36	Property Counter	2
37	Reading Seat	77
38	Steel Book shelf	35
39	Steel Book Shelf(Open)	30
40	Steel Chair	19
41	Stool (small)	1
42	Student's card issue Register	1
43	Table(Long)	2
44	Teachers Entry Register	1
45	Teachers Publication Display	1
46	Towel stand	1
47	UPS	2
48	Visitors Book	1
49	Wall Clock	2
50	Water Filter	1
51	Wi-Fi connection	1
52	Wooden chair	3
53	Wooden Table	11
54	Xerox Machine	1



(Mr.Kushal Das)
Librarian

Kaushik .
Principal
Nirnal Haloi College
Patancharkuchi

(Dr. Kaushik Kumar Deka)
Principal