



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**NIRMAL HALOI COLLEGE**

**NIRMAL HALOI COLLEGE P.O-PATACHARKUCHI DISTRICT-BARPETA**

**781326**

**[www.nhcollege.ac.in](http://www.nhcollege.ac.in)**

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**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Nirmal Haloi College is situated at Patacharkuchi under Barpeta District near National Highway No. 31 on the North Bank of River Brahmaputra and under 26.503862° Latitude and 91.231855° Longitude. It is approximately one hundred kilometers away from Gauhati University and 120 Km away from Lokapriya Gopinath Bordoloi International Airport. It is established in 30th July, 1979 with an objectives of providing quality higher education to the weaker section of the society. The journey of the college started with a very humble beginning with only 69 students. It is a co-educational institution with enrollment of 2120 students in UG courses in the academic session 2022-23.

The college is affiliated to Gauhati University and it was brought under the deficit Grant in Aid system with effect from 11-01-1996 by the Govt. of Assam. The college has been registered under 2(F) & 12(B) of the UGC act, 1956 in 30-11-2007. The college has been provincialised in 31-12-2005. It has gone through NAAC accredited first cycle in 2004 with the Grade - C++ and second cycle in 2016 achieving Grade – B.

The commerce stream with BCom programme commenced in 2017 with due permission of Gauhati University and smoothly running the programme with 43 students in the 1st. batch in 1st semester. Nirmal Haloi College has now become well known centre of higher education with sufficient number of subjects to choose in the faculties of Arts and commerce. The college acts as catalyst for the upliftment of socially disadvantaged people including schedule tribe, schedule caste, other backward classes and economically weaker section.

The college has been following the three year degree (TDC) semester system since 2011 and in the year 2019 the Gauhati University introduced CBCS system. At present the college has 09(nine) UG programme both Honours and Regular in Arts and Commerce and introducing the system in NEP 2020. Recently the college has introduced 06 (six) self financing certificate courses by the various departments. The college has also got approval from Krishna Kanta Handique State Open University for introducing a certificate course in Early Childhood Education (ECE) on July,2023 also introduced Master of Commerce (MCom) from July,2022. The college has established a research centre after the name of great saint named “Sri Sri Haridev Research Centre on Contemporary Thought”.

### Vision

**“Progress is the activity of today and assurance for tomorrow”**

The college was established with a vision to bring higher education closer to the people of the society. It seeks to open new vistas of opportunity to the underprivileged section of the rural society. The children of today are the leaders of tomorrow. Every child is a repository of immense creativity, talent, possibility and potentiality. The college therefore envisions making its students explore their innate potentialities through knowledge and heighten the life of individual as well as the entire society.

### Mission

**“Education for the poor, disadvantage and backward with equal opportunities and accessibilities. The sole mission behind the birth of this institution is to provide quality education, to impart higher education at the least possible cost and to bring higher education to the door step.”**

The college offers maximum facilities to the students to fulfill their dreams and ideals as reflected in the vision of the college. The mission of the college is to make higher education accessible to the underprivileged section of the society. The college helps to develop the potential of the students in co-curricular and extra-curricular fields through participation in literary, cultural, sports and extension activities

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. Most of the students of Nirmal Haloi College come not only from nearby villages but also from most remote rural areas of the neighbouring districts.
2. A large number of students admitted in the college every year belongs to the weaker section of the society.
3. Out of total students admitted in the college 37.5% belongs to SC/ST/OBC and 49% are girl students.
4. The college has a good locational advantage as it is situated by National Highway 31 and near Niz Sariha railway station.
5. Teamwork and discipline of the staff is a remarkable strength of this institution. Our staff works together with peace and harmony in order to achieve excellence in academic as well as administration.
6. Adequate infrastructure facility is available in the institution.
7. Boys and Girls common room is well equipped with pure drinking water facility with washroom.
8. There is a well maintained multi- gym in the institution.
9. Reasonable and well arranged space for bicycle and car parking is available.
10. A well furnished and well maintained canteen.
11. College campus is under 24 hours CCTV surveillances.
12. A women hostel with lady warden.
13. Three solar lights is available for alternative energy.
14. Online admission system is introduced.
15. Online students' attendance system.
16. Online accounts maintenance system.
17. Experience teaching faculty and non teaching staff with requisite norms of UGC and Assam College Employees (Provincialisation) Act, 2005.
18. KK Handique State Open University (KKHSOU) and GU Centre for Distance and Online Education (GUCDOE) study centre offering general and professional courses.
19. Reasonably well stock library with INFLIBNET e-resource facility for both teachers and students.
20. Weak / Slow learners are made advanced learners through remedial classes.
21. Well equipped and well furnished auditorium hall.
22. Eco friendly and cleanliness of the campus.
23. Office room, Principal's room, IQAC room, Examination branch, Central Library, Conference Hall are air conditioned.
24. Majority of classrooms and digital classroom with ICT facility.
25. Sports and cultural facility are available for students.
26. Alternative power supply is available.
27. National Service Scheme (NSS) is available.

28. Computer Lab, Language Lab and Laboratory for education are well equipped.
29. Community relationship develop with the communities of feather areas of the institution. As part of community relationship a nearby village full of OBC habitants is adopted where a public crematory and the way to the crematory is constructed.
30. Participated in Nikshay Mitra Abhiyan regularly helping TB patients.

### **Institutional Weakness**

1. The institution has not its own transportation facilities and job opportunity.
2. Inadequate numbers of permanent faculty and non teaching staff.
3. The college does not have any other professional courses to cop them with present scenario.
4. Campus expansion is not sufficient due to limitation of land.
5. Lack of boys' hostel facility.
6. Under construction of Indoor Stadium.
7. Science stream is not introduced by the Govt. of Assam though demand is available.
8. Commerce stream yet to be provincialised.
9. Scope of self resource mobilization is limited.
10. Campus placement facilities are not available due to lack of collaboration with industries and commercial enterprises.
11. National Cadet Corps (NCC) is not available.

### **Institutional Opportunity**

1. It has an opportunity to start science stream.
2. Scope for introducing some more vocational and skill based courses to enhance employability.
3. Post graduate courses can be introduced.
4. Scope for construction of multi storied RCC building due to limited land availability.
5. Clustering with neighboring colleges for credit transfer and students - faculty exchange.
6. NSS wings of the college is actively involved in many programmes such as different social works in adopting village, construction of link road, cleanliness of the campus etc are related to nation building and social service. Therefore NCC can be offered as an optional course in UG programme.

### **Institutional Challenge**

1. Proper implementation of NEP 2020 guidelines will be a big challenge for the college as a single stream college though commerce stream is run as self financing course.
2. Due to rural background of the students and 49% girl students out of them is a greatest challenge before the institution. Because most of the girl students stopped continuing higher education at any stage after marriage that increases dropout rate.
3. Lack of sufficient permanent teaching and non teaching staff in most of the departments and other administrative works pose challenge in academic as well as administrative sphere.
4. The medium of institution also create challenge for our institution because it is admitted by all that mother tongue is the best medium for acquiring knowledge from various linguistic community are admitted in the institution. Therefore al students cannot have opportunity of mother tongue which is a

challenge the college is facing.

5. As the physical space of the college is limited, future expansion of the institution faces a big challenge.
6. Managing funds for appointment of contractual teaching and non teaching staff in various departments is a major challenge of the college.
7. Most of the students come from far away to the college and due to lack of boys' hostel facility, sheltering of them is a great challenge.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The institution has active mechanism for curriculum planning and implementation. The whole process involves preparation of curriculum, implementation of curriculum and documentation. Regarding preparation the institution depends on the affiliating University. Regarding implementation of curriculum the institution has an active mechanism for well planned curriculum delivery which the Vice Principal, the HOD of different departments and all the teachers and channelized through the mechanism of IQAC as the IQAC is the core body for quality enhancement of the institution. It works as Coordinating agency among the departments and in between the authority and teaching community. The institution uses its own mechanism for curriculum delivery as effective for students. Sufficient teachers are engaged besides permanent sanctioned post for teaching mechanism. There is an academic council comprising the Head of the Departments. An academic committee works as core committee for all academic activities. The Vice principal is monitoring the academic activities of the institution. All the teachers are required to submit Teaching Plan before commencement of the Session. A documentation committee is engaged for preserving all documents. The class routine is scientifically planned and numbers of classes in each discipline is allotted as per credit point of the syllabus.

The college offers during the present academic session, certificate/add-on courses in Agricultural Marketing has been introduced by the department of Economics, certificate course on heritage management by the department of History, certificate course on Mental hygiene by the department of Education, certificate course on Rural local administration in Assam by the department of Political science, Certificate course on creative writing in English by the department of English, certificate course on Art of Recitation and add on course on Ethnic Assamese Food by the department of Assamese.

During the last five years the college has collected Feedbacks from students, Alumni and guardians' and Action taken Reports on the Feedback has been made available in the college website. Some students had undertaken field works/project works during the latest completed academic year.

The curriculum of the institution, designed by the parent university has affectively integrated cross cutting issue relevant to Professional Ethics, Gender, Human values, environment and sustainability in the Honours courses in various departments. Skill development courses, ability enhancement courses and multi disciplinary courses have designed as compulsory courses.

### Teaching-learning and Evaluation

Nirmal Haloi College strictly adheres to the academic calendar of the Gauhati University for the admission schedule, commencement and completion of classes, uploading of internal assessment, semester examination breaks. In addition, each department designs academic calendar that outlines the tentative schedule for co-

curricular activities. The academic calendars are displayed on the college website and in the admission prospectus at the beginning of the session. The college ensures timely completion of syllabus, revision and internal evaluation through lesson plans and reviews in departmental meetings. In addition time tables are prepared before the beginning of the academic session. The criteria and mode of internal evaluation are reiterated in the class rooms and assessment marks are uploaded on the college website. The functioning of each department, the academic performance of students and adherence to the calendar are reviewed by the academic committee at the end of each semester.

The college follows the prescribed Examinations rules for the smooth and transparent conduct of all examinations. The examination Committee deals with all examination related matters. Examination related grievances are dealt with promptly and efficiently. Internal Examination related grievances are disposed at the departmental/college level. External examination related grievances are forward to the university.

The college conducts Orientation Programs for students to make them aware of the Program outcome, Program Specific outcomes and Courses outcomes.

### **Research, Innovations and Extension**

The College has a research and development cell named **SRI SRI HARIDEVA RESEARCH CENTRE FOR CONTEMPORARY THOUGHT**. The cell encourages faculty members to published articles in journals having ISSN/ISBN.

The Career Counseling-placement cell has conducted awareness and training programmes with regard to higher studies and employment. The college organizes for each students Field trips, software proficiency etc.

During the last five years, the college has published two journals, *Shine and Bloom* and *Drizzle* with contribution from the faculty members. Some of the teachers have participated in national webinars as well as acted as resource person.

The institution encourages students to participate in extension activities which encompass people in the neighbouring villages. The **National Service Scheme (NSS)** cell and students' union of the college have organized some programmes for the general public such as: Relief in Flood affected areas, mask distribution in Covid affected areas, distribution of Medicine for elimination of tap worm and environment cleanliness drive. These activities have sensitized our students about the need for solidarity and social work. Extension Education cell and IQAC have taken the leading part in this regard.

### **Infrastructure and Learning Resources**

Nirmal Haloi College has adequate infrastructure and physical facilities for teaching-learning. The total built up area is 3.5 acre. There are 15 class rooms, one auditorium, one Laboratory, 2 seminar halls and Boys and Girls day care home separately. The College Campus is LAN-enabled and is under CCTV surveillance. A well equipped common room for teachers is another feature of the overall infrastructure. There are five smart class rooms and one digital seminar hall, twenty desktops for smooth academic and administrative transaction. The college has a conference hall, a computer room, two bicycle sheds and one car parking for the staff. All departments have their own well equipped staff rooms.

The Central Library has bar-coded books and three subscribed E- Journals. There is separate reading space for students and faculty members in the Central Library. The library is partly automated (since 2004). Library is automated with OPAC/SOUL 0.3 is being used as the basic software. Reprography is available in the college library. As part of e- resource book scanner is also installed. The Library membership card is enabled. The Library offers check-out/check-in facility for issue/return of books.

The Central Library has adequate number of reference books, journal, E-Journals, regional and national newspapers and students can have easy access to them, both offline and online.

### **Student Support and Progression**

It is enshrined in the vision of the college that Nirmal Haloi college was founded with the sole objective of taking Higher education into the door steps of the needy and backward students. This vision has been achieved out and out in practice. The institution facilitates poor but meritorious students during admission and form fill-up for different examinations. There are provisions for government/funded scholarships and a Students' Aid Fund has been instituted for this purpose. Post metric scholarships for ST/SC/OBC/ISHAN UDAY scholarships for NER etc. stand out. During the last five years,.....students have been benefited from these schemes.

The college has a Grievance Redressal Cell to orient students about the necessity of getting all their complaints and grievances redressed.

Because of the initiatives of the institution, some students have cleared NET,SLET, many others have joined teaching profession, Indian Armed Forces, governmental and semi-governmental jobs.

However, there is no stand out performance in sports and art and culture.

The college prides in having an active Alumna association which is alert to make contributions to its all round progress. Their Feedback and material help are off immense help to the institution.

### **Governance, Leadership and Management**

Regarding governance the Governing Body is in the top of the chain where principal is the member secretary. The college maintains decentralized system of governance. A team of the college involving Principal, conveners of different committees, Teaching-staff, IQAC, non-teaching and supporting staff, student's union, stakeholders and alumni. The principal monitors the mechanism regarding administration and academic process and ensures proper functioning of the policies. There are many committees to support the vision and mission of the college. These are Academic Council, Academic Committee, Examination cell, NSS, carrier and counseling cell, library committee, sports committee, cultural and literacy committee, anti ragging committee, women forum, college-magazine committee, PMU for RUSA and grievance redressal cell, etc. All the committees take its responsibility for the plans and activities, and successfully tackle these responsibilities in every academic session. Vice principal is the key person for academic performance. CCTV installed in all class rooms and campus. Records of taking classes are checked online

All the departments of the institute function under the direct supervision of principal. Day to day academic activities of the departments are taken care by the HODS and Vice principal. The principal as a representative of the institute leads its faculty members and HODs in all academic matters. He encourages and co-operates the

HODs and faculty members in ensuring a proper academic environment in the institute which may benefit the students. The Plans and the Policies for fulfillment of the mission of the institute are executed by the active faculty members. For this purpose different committees have been constituted in the institute entrusted with the responsibility of implementing the programs and policies. For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students.

### **Institutional Values and Best Practices**

Nirmal Haloi College sensitizes the staff and students regarding gender concerns through the following measures:

Gender equity in curriculum Department of English, History and political science offer papers related to gender equity, Gender equity through co-curricular activities, Women forum of N.H college creates awareness against discrimination. Facilities and provisions for the safety of women: Separate girls common room. Installation of CCTV cameras at Strategic location. Internal committee against sexual harassment. Female care taker is available in the college.

For energy conservation, the institution has installed three solar light in three distinct places of the college campus. Rain water harvesting unit is also constructed for water conservation. Sufficient measures for management of the various types of waste have been taken. Dustbin are placed for the collection of various waste materials.

In order to inculcate the value of peace and protection regarding various social issues the institution take some community developmental works such as financial helps to the TB patients, proactive financial policy for the poor students etc.

The two best practices implemented by the institutions are: Medicinal plant garden. Promotion of inclusivity.

#### **Best practice:- 1 Title:**

Medicinal plant Garden The objectives of this practice is to generate awareness of community responsibilities among students for medicinal plant and to instill value of Ayurveda in life.

#### **Best Practice:- 2 Title: Community development**

The objectives of this practices is to generate awareness of communities and responsibilities among students of the college. It helps the villagers of Barshahan to developed infrastructure such as plantation and construction of roads to crematorium of the village.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	NIRMAL HALOI COLLEGE
Address	NIRMAL HALOI COLLEGE P.O- PATACHARKUCHI DISTRICT-BARPETA
City	PATACHARKUCHI
State	Assam
Pin	781326
Website	<a href="http://www.nhcollege.ac.in">www.nhcollege.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	BHUPESH SARMA	03666-264650	9954961242	-	nhcollege.pkc@rediffmail.com
Associate Professor	JITEN KUMAR BHAGAWATI	03666-264632	9435202470	-	bhagawatijiten@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Assam	Gauhati University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	03-11-2007	<a href="#">View Document</a>
12B of UGC	03-11-2007	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NIRMAL HALOI COLLEGE P.O-PATACHARKUCHI DISTRICT-BARPETA	Semi-urban	7.5	14164

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Assamese	36	Higher Secondary	Assamese	80	49
UG	BA,English	36	Higher Secondary	English	40	31
UG	BA,Education	36	Higher Secondary	English + Assamese	70	53
UG	BA,Economics	36	Higher Secondary	English + Assamese	25	10
UG	BA,History	36	Higher Secondary	English + Assamese	30	30
UG	BA,Philosophy	36	Higher Secondary	English + Assamese	50	41
UG	BA,Political Science	36	Higher Secondary	English + Assamese	70	67
UG	BA,Sanskrit	36	Higher Secondary	Sanskrit	40	14
UG	BCom,Commerce	36	Higher Secondary	English + Assamese	80	31

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				8				14			
Recruited	0	0	0	0	7	1	0	8	3	8	0	11
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				3			
Recruited	0	0	0	0	0	0	0	0	1	2	0	3
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						11
Recruited	9		1		0	10
Yet to Recruit						1
Sanctioned by the Management/Society or Other Authorized Bodies						2
Recruited	1		1		0	2
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	0	0	1	3	0	8
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	3	1	0	1	4	0	9
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	3	0	3
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	2		0		2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	919	0	0	0	919
	Female	1079	0	0	0	1079
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	108	94	117	85
	Female	204	114	163	156
	Others	0	0	0	0
ST	Male	126	49	75	29
	Female	209	63	132	69
	Others	0	0	0	0
OBC	Male	164	191	140	176
	Female	257	260	235	280
	Others	0	0	0	0
General	Male	384	409	236	289
	Female	536	606	416	348
	Others	0	0	0	0
Others	Male	5	5	6	3
	Female	5	3	10	4
	Others	0	0	0	0
Total		1998	1794	1530	1439

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Nirmal Haloi College is running with Arts and Commerce. The institution offers honours course in Assamese, Economics, education, English, History, Philosophy, Political Science within Arts faculty and
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	<p>accountancy, Management and Finance within Commerce. It also offers regular courses in all the subjects of Arts and Commerce leaving Course for interdisciplinary learning in regular courses under CBCS system has been introduced since 2019 and it provides the students a choice to select from a wide range of courses. The curriculum of the college has efficiently integrated cross cutting issues relevant to professional ethics, gender, human values, environmental sustainability etc. After the implementation of NEP 2020 by the DHE, Assam and parent university, other programs will also have the option of multiple entry and exits.</p>
2. Academic bank of credits (ABC):	<p>Academic Bank of Credits facilitated deposition of credits awarded by registered HEIs, for courses perused therein, in the academic bank account of the students and the validity of such credits shall be as per norms and guidelines issued by the University. Until 2021-22 under CBCS curriculum, there was no mechanism for credit transfer between the constituent colleges of Gauhati University. However under the new NEP 2020 our college will take necessary initiatives under ABC guidelines of NEP as per norms and guidelines issued by the Parent University.</p>
3. Skill development:	<p>Skill development helps build up strong foundation for students. Nirmal Haloi College has taken many steps to help students in becoming skilled for their future. A village nearby the college is adopted for development of the basic needs of the village NSS, Cell of N H College organized some specific programme every year and students cadre of NSS work physically also perform different cultural programme. The college organize " College Week " in every year in which students able to perform their activities in different events such as sports , cultural, literary programme, fine arts , through which their inner capacities exposed.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Nirmal Haloi College offers the undergraduate course in Sanskrit, assamese and history. The curriculum of all programmes comprises courses that impart the history and knowledge traditions of India. All programmes offer courses are integral to each other in foregrounding and shaping the relationship be language, culture and history in India. The coOllge organize various programmes to celebrate diversity in Indian culture. Nirmal Haloi College caters to</p>



	<p>students from diverse linguistic and economic background. To fulfil the learning needs and levels of these students and faculty members of the college engage in a bilingual mode of lecture delivery. In continuation to the efforts in this regard .The college has constituted Brajawali language of Mahapurush Sankardev to promote the use of Assamese language . Official communications, minutes of meeting, and important college publications are brought out in bilingual mode. Every year various events and competitions are organized by the departments where students are encouraged to participate so that they learn more about the Indian languages, History, Indian culture and their importance in Indian Education system. At Nirmal Haloi College . Classroom delivery takes place in bilingual mode to make students understand the subject in a more comprehensive way.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The course offered by Nirmal Haloi College are based on the curriculum designed by Gauhati University. Many faculty members of the college are also involved in designing this curriculum. In addition, the college has created an ecosystem for transformation of curriculum towards outcome based education. We empower students to become a good citizen, teachers, entrepreneurs, soldiers, and administrators with motivation. Some of the common outcomes outlined for the programs of study offered at Nirmal Haloi College are: knowledge acquisition, analytical skills, application of knowledge and problem solving etc. Our college organizes several academic events such as quiz, seminar, panel discussions and workshops to provide interactive platform for knowledge acquisition. we impart the attitude to keep learning, remain update and readily adopt new developments in technologies and in their subject matter. For example college magazine of student union encourage to publish their research papers in their respective fields. Discussions held during regular classes about the text and references to handle real time problems and challenges assist students in identifying more problem areas and also helps in analyzing and developing solutions using basic principles of their subjects. For example discussion on several economic models to tackle real life problems conducted by department of economics. The students were given hands on experience on</p>

	<p>accounting by department of commerce to understand better accounting works, stock trading and investments. In addition, fostering team spirit and leadership among students through group activities in the class and in co-curricular activities are also carried out. One of the objectives of NEP 2020 is the transformation of concepts into practice. Several new initiatives have been taken by the college in this direction: Creating a learner centric environment : focus on student's understanding of the outcomes of the course, facilitating academic and research as well as problem solving skills-based discussions conducted in the class. Mentoring and continuous assessment of learners: Mentor-Mentee meeting conducted on regular basis to address several problems of students. Encouraging application of knowledge for solution: Students were sensitized towards the sustainable environmental goals through the classes taken as a part of their curriculum under environmental studies.</p>
6. Distance education/online education:	<p>The College runs Study Centres of Distance Education under Krishna Kanta Handique State Open University available for both UG and PG courses in Arts stream and only PG courses in Commerce stream. Institute of Distance and Open Learning under Gauhati University available for both UG and PG courses in Arts stream and PG Diploma courses in Computer Science. Regarding online education Covid 19 pandemic becomes the starting point. During the pandemic online teaching learning has been introduced with the help of ERP software. Teachers do counselling through video classes and upload necessary materials for students. Assignments are given online and evaluated by teachers online.</p>

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The Electoral Literary Club (ELC) was set up on 18th December 2021 in the College.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	ELC is constructed with Four Coordinators from the teaching faculty and one students' coordinator with other three students' member. The club comprises with Nodal Officer- Dr. Bhupesh Sarma (Principal), Coordinating faculty members 1. Shri Hemanta Kr.

	Seal (Hod, Political Science) 2. Dr. Anup Kr. Sarma (HoD, English) 3. Shri Rajen Das (Assistant Professor, Philosophy) 4. Dr. Nabanita Kalita (Assistant professor, Assamese). Student coordinator Shri Nipul Deka (General Secretary, Students Union). Students member 1. Saurabh Talukdar (Assistant General Secretary, Students Union) 2. Jayanta Kalita 3. Sibhamani Barman.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Programs undertaken by the ELC includes:- 1. New voter registration program organized by BLO held on 25th January 2022. 2. Voter awareness program organized by Civil Administration, Bajali held on 17th October 2021. 3. Voter awareness campaign. 4. Constitution Day celebration 26th November 2022. Moreover District Election Commission, Bajali also conduct Voting Awareness campaign in the neighborhood.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The ELC sometimes conducts to educate the students on Nirmal Haloi College about the basic legal matters which include their fundamental rights and duties etc.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The ELC along with the College Administration provides the students eligible to be registered as voters with all necessary facilities of internet and computer to register themselves and also motivating the students by explaining them the pros of being a registered voter.

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1998	1794	1530	1439	1460
File Description		Document		
Upload Supporting Document		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 36

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	19	21	22	22

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
72.09	88.80	74.32	41.77	38.50

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The institution has active mechanism for curriculum planning and implementation. The whole process involves preparation of curriculum, implementation of curriculum and documentation. Regarding preparation the institution depends on the affiliating University. Regarding implementation of curriculum the institution has an active mechanism for well planned curriculum delivery which the Vice Principal, the HOD of different departments and all the teachers and channelized through the mechanism of IQAC as the IQAC is the core body for quality enhancement of the institution. It works as Coordinating agency among the departments and in between the authority and teaching community. The institution uses its own mechanism for curriculum delivery as effective for students. Sufficient teachers are engaged besides permanent sanctioned post for teaching mechanism. There is an academic council comprising the Head of the Departments. An academic committee works as core committee for all academic activities. The Vice principal is monitoring the academic activities of the institution. All the teachers are required to submit Teaching Plan before commencement of the Session. A documentation committee is engaged for preserving all documents. The class routine is scientifically planned and numbers of classes in each discipline is allotted as per credit point of the syllabus. The College executes all the academic activities in adherence to the Academic Calendar prepared by the college as per the guidelines of Gauhati University. These activities include- Admission Procedure, Commencement of the Odd/Even Semester classes of both the Honors and Regular Courses, along with Paper Presentation, Dissertation, Field trip, Internship, Project, Practical classes, Internal and End semester examinations. The Prospectus of the College also gives a glimpse of all the important activities in relation to the Plans and Programs thereby providing the students an academic roadmap for a specific year. The Academic Committee and the HoD's assess the progress of syllabus and takes course completion report from respective teachers. It also takes into consideration the student's progress in class, and sometimes gives directives to respective teachers to take steps for improving students' performance.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 1.2 Academic Flexibility

##### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 05

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

#### Other Upload Files

1

[View Document](#)

#### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 1.17

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
96	00	00	00	00

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

Courses integrated in the Curriculum that contributes towards instilling such values and sensitivity among students may be classified as Gender sensitisation:-

Political Science: Women, power and politics, feminism, Human Rights, Gender and Environment, Human Rights in a comparative perspective.

English: Women's writing, contemporary India, space and Identity of women.

History: Inequality and difference.

Sanaskrit: Indian epigraphy, palaeography and Chronology, Indian Social Institutions and Polity, Indian Ontology and epistemology.

Education: Women and society, status and role of women, women empowerment. Environmental Consciousness: Compulsory course on Environmental Science

Economics: Environmental economics. Commerce: Auditing and corporate governance, Human resource management.

Philosophy: Mahatma Gandhi's Concept of God and religion and Sankardeva's Vaishnavism in Assam.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 5.71

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 114

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 65.54

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
742	696	705	623	544

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1010	1010	1010	1010	1010

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

##### *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 63.53

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
335	373	329	265	245

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
487	487	487	487	487

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.2 Student Teacher Ratio****2.2.1**

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 111

**2.3 Teaching- Learning Process****2.3.1**

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

Nirmal Haloi College enhances the learning experience of students by adopting student - centric methodologies.

**Field trips and Project Work:-** Most of the departments, as a part of their curriculum, field visit and project work for students to get them First-hand experience of social realities and happenings to help correlate observation with the theoretical contents of the syllabus. Department of Philosophy, History, Political Science Economics, Education were organized such type of activities were done in 2021 for the benefit of students.

**Seminar Presentation:-** The Departments were organize departmental seminars/paper presentation for the students where students are given specific topic to write seminar papers and give their presentation. The marks are submitted by the departments are assessed in internal assessment. These presentations helps students to get new perspectives on various topics and build up their confidence level about the subject matter concerned and helps to increase their academic engagement.

**Participation in various extension and co-curricular activities:-** The institution facilitated students to participate in various activities both inside and outside the campus. the programs like Saraswati Puja, Freshmen Social, Farewell, Annual Function, teachers day, Environmental day, Health Chek-up camps etc. NSS units and Women Forum enables the students to actively participate in various programs.

The institution has one computer lab with necessary computers and other equipments The teachers use the lab for teaching topics related to ICT. The teachers of Commerce and Sanskrit use the lab alternately. The college has one digital classroom with all facilities. The teachers use the class room periodically. The teachers use online attendance system through the mobile app introduced for the purpose by the college authority. The teachers also use online teaching through this app. This system has become more fruitful during the period of Covid 19 pandemic. Recently the college have introduced classrooms along with ICT facility.

**Wi-fi facility** is available in administrative block, central library, IQAC and other parts of the college campus which enables teachers and students to gain in various e-learning process.

Students participated in co-curricular activities organised by various committees of the college. Students have contributed in the college magazine of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 88.7

**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
23	23	23	23	23

**File Description****Document**

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

**2.4.2**

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 57.84

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	10	12	12	12

**File Description****Document**

List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.

[View Document](#)

Institution data in the prescribed format

[View Document](#)

Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities

[View Document](#)

**2.5 Evaluation Process and Reforms****2.5.1**

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Nirmal Haloi college has a transparent and continuous Internal assessment system. The central internal assessment committee supervised the processes of internal assessment is done through written test, home assignment, seminar, project activity, attendance in class and other activity of the students. in the corporate life of the college. Written test is held as per guidelines of parent university and academic calendar of the institution.

Processes of internal assessment:

- Criteria for Internal Assessment are determined by the internal assessment board. Students are informed regarding the same during classes and through notification.
- Each departments fulfills the continuous evaluation processes through class test, Home assignment.
- Evaluated Answer script are shown and discussed with students. Suggestions for improvement are provided by teacher.
- Internal assessment records are submitted and uploaded to the parent University.

Nirmal Haloi College has a strong and healthy mechanism to ensure that the processes of continuous assessment is transparent, efficient and in the best interest of the students.

- The attendance record is a part of internal assessment.
- Information related to internal assessment was displayed on the College notice board.
- Answer scripts of internal class test, assignment and project reports were discussed with students after evaluation.
- The marks awarded by students are recorded in each department.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

***PROGRAMME OUTCOMES, PROGRAMME SPECIFIC OUTCOMES, COURSE OUTCOMES***

Mechanism of Communication : The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate

the learning outcomes to the teachers and students.

1. Graduate attributes are described to the first year students at the commencement of the programme. 2. At least five hours are spent by the teachers for introducing the subject to the students. 3. Learning Outcomes of the Programs and Courses are observed and measured periodically. 4. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. 5. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Personal contact with the Departmental Hods. 6. Basic laboratory equipment correctly and effectively used in the department of education to conduct measurements, analysis and inference. 7. Fresh applicant can get the requisite information from the college website as well as from the prospectus.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The attainment of programmes and course outcomes are evaluated by the following measures:

1. At the beginning of every semester/year, the subject teacher conveys Course Objectives (CO) at the introductory part of respective subjects.

2. The copies of the syllabi are kept in the department. It is distributed beginning the semester/year, and/or write among students. However, the student can download the syllabus from the website of Gauhati University .

3. Further, the faculty of every subject explains the course objectives, evaluation pattern, marking system etc to the students. It is also in the syllabus of each subject. For under-graduate courses 1. Unit test in each month as decided in the syllabus. 2. Black – board presentation. 3. Periodical Assignment.

4. Field/Project work for environmental studies. The university declares the result after final semester examination. After declaration the result of each course are analyzed and discuss in departments as well as in the staff meeting. The teachers give their comments and suggestions for improvement of the students.

The Institute provides opportunities to students to exhibit their understanding through the medium of expression i. e. oral or written. The outcome of the entire exercise is that the evaluation method does not

become a hurdle while evaluating .

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 83.07

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
364	324	255	216	284

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
365	324	256	395	397

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey



**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:**

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

#### **Ecosystem for Innovation:-**

The institution has been consistently striving to create an ecosystem of innovative practices by forming some cells and committees, and also by taking help of other social institutions. Some of these efforts are as follows:

#### **Career Counseling and Placement Cell:-**

This Cell conducts awareness and training programs to supplement the students' needs for academic progression and placement after graduation. The institution sends students on field visits, internship, on-job trainings, excursions, book fairs, events, etc. to give them exposure of life skills, management skills.

#### **Departmental initiatives:-**

Engaged students in hands-on tasks like organizing Fresher's and Farewell Meets, Picnics, Cultural Rallies etc. Organized skill based training on Make up and Skin Care, Flower-Decoration etc.

#### **NSS:-**

Conducted various outreach activities and have joined in cleanliness drives, campaigns, rallies etc.

#### **Use of College App by stakeholders and initiation of E-Office**

Both the students and faculties use the college app for various purposes like submission of feedbacks, circulating notices, admission, registration, examination form-fill up and mark sheet download etc. Moreover, social media platforms are also used for sharing learning materials, important circulars etc. The office administration has been upgraded in a phased manner to a more environmentally friendly and paper-waste free system.

#### **Research and Publication Cell:-**

College has established Research and Publication cell with the aim to inculcate research culture and attitude amongst students and the teachers. The cell organises workshops, seminars, webinars and lectures on various issues, both in-house and by inviting speakers. In addition, the cell organises Faculty Seminar to discuss the research works of the faculties with the peers.

#### **SRI SRI HARIDEVA RESEARCH CENTRE FOR CONTEMPORARY THOUGHT:-**

With a view to augmenting among the college family, the college established SRI SRI HARIDEVA RESEARCH CENTRE on April 9, 2017 to institute a study centre after a doyen "New-Vaishnava" movement i.e. Mahapurush Harideva "**SRI SRI HARIDEVA RESEARCH CENTRE FOR CONTEMPORARY THOUGHT**". The centre is most likely to to enrich research and study culture among the faculty members and under graduate students.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

### **3.2.2**

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 12

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	3	2	2

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.17

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	00	3	00	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.39

### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	5	2	3	2

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

#### Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

#### Response:

The institution promotes regular engagement of students in extension activities in the neighborhood to sensitize them to social issues.

In the year 2018 between January and November, The Women Forum of NH college arranged various activities pertaining to women. The women forum of NH College arranged an “Awareness Camp among Women” at the college campus on 04-02-2018. It was attended by five faculty and forty-four students. The program was of immense benefit to participants.

On March 08, 2018, i.e. World Women’s Day, a “Health Camp” was organized in the adopted village of NH College, Barsahan. Four members of teaching staff and eighty local women and students participated in the program and were greatly benefited.

On 05/05/2018 the NH college students Union organized “ Swaccha Bharat Abhiyan “ at Patacharkuchi. Ten faculty members and eighty four students participated in it. A program evoked great response among the local people.

On 13-07-2018, NH College Students Union in Collaboration with NH College Teachers association visited the badly flood hit villages in Barpeta District and distributed relief materials and cash among people. Six teachers and twenty student volunteers rendered immense service to the needy people.

On 25-08-2018, the IQAC, NH College held “career Counseling Programme” at patacharkuchi High school. Eight teachers conducted the event in a befitting manner and one hundred sixty students from

neighbouring schools attended it. The programme greatly benefited everyone concern.

During 2018-19, the 'Extension Education Cell' of NH College, Patacharkuchi organized a number of programmes at different venues. The Extension education Cell in collaboration with the NSS Cell of the college organized a plantation drive in the adopted village, Barsahan on June 5, 2018. Nine members of the faculties and seventy-six students participated in the event. The programme evoked great public response.

The NH College Students' Union in collaboration with the Extension Education Cell of the college organized a cleanliness drive in the college campus on Aug 15, 2018. Eight faculty members and forty-seven students took active part in the programme.

The FAAMC Barpeta in collaboration with the Extension Education Cell and NSS Cell of NH college Organized a blood donation camp at Dharamtala. Three teachers and twenty-four students were actively involved in the programme.

During 2019-20, the Extension Education Cell of the college continued its activities. The IQAC, NH College in collaboration with the Extension Education Cell organized a Career Counselling programme at Patacharkuchi Vidyapith Senior Secondary School on January 21, 2019. Six members of the faculty attended the event as resource persons and forty-eight students participated. The programme proved immensely beneficial to the fourth-generation learners.

On March 8, 2019, i.e. the World Women Day, the Women Forum, NH College organized an awareness camp among women at Dharmapur village. The Extension Education Cell collaborated with the Forum. Four female teachers attended the event as mentors and fifty-five local women participated in it. The event was of great help to the women.

The Extension Education Cell in collaboration with the NH College Students' Union organized 'Training on Self Defence of Women' on May 10, 2019 at Kapla village. Seven members of the faculty and Sixty-eight girl students and local women attended the programme. It sensitized the participants about the need for self defence.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

#### **Response:**

During the last Five years Niharika Goswami, Student of Nirmal Haloi College have received recognition and appreciation from various Govt. and Govt. recognized agencies for undertaking various extension activities.

**Name:- Niharika Goswami**

1. Participated in the 41 st All Assam Junior and Senior State level Athletics Championship, 2017, Organized by Nalbari sports Association.
2. Participated in All India Open Prize Money Arm-wrestling Championship and she has won 3rd Prize under 60 Kg Weight category.
3. Participated in 21 Days Open Athletics Coaching Camp organized by District Sports Academy, Bajali.
4. Participated in Armwrestling Showdown URPA World Ranking Series and has won Second Place in the 65 Kg Women Lift category.
5. Participated in 37th National Arm Wrestling Championship, 2018 organized by Sri Aurobinda Institute of Indian Culture, Shillong & All Assam Arm wrestling Association and has won First Position place in 55 Kg Category.
6. Participated in 43rd All Assam Armwrestling Championship- 2019 organized by Nagaon District Armwrestling Association.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**3.4.3**

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 23

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	05	08	10

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 08

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### Response:

Nirmal Haloi College has adequate infrastructure and physical facilities for teaching-learning. There are 15 class rooms, one auditorium hall, one Laboratory, 2 seminar Hall and Boys and Girls day care home separately. The College Campus is wi-fi enabled and surveillances under CCTV Camera. There are Five Projector, 20 Desktops available in the college. The college has a conference hall, a computer room, two cycle stand and one Car parking for Faculty. All departments have their own well equipped staff rooms. The college Library has Bar-coded books and subscribed. Three printing Journals. There is reading facilities for students and staff in the central Library. The central Library have wifi and LAN connectivity facility. All departments have departmental library.

Nirmal Haloi College promotes cultural and artistic athletic pursuits, The cultural committee is formed by the Principal and organized different cultural programmes. There are major and minor games committee through which cricket, football, volleyball and other athletic activities performed by students. Debate competition and literary programmes are organized by Debate section and Literary section of the college.

Nirmal Haloi College has available sports facilities:

1. one Cricket cum football field.
2. one volleyball court.
3. one Badminton court.
4. one well equipped Gymnasium hall .
5. one Canteen for students and teachers.
6. One Museum Hall is under construction.

The college has more than four Garden with flowers and medicinal plant Garden. There is a Girls hostel with seat capacity of 40 borders along with attached kitchen.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**4.1.2**

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 32.78

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
38.70	28.83	13.47	14.32	8.11

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1**

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

Nirmal Haloi College has a partly automated Library since 2004. Library is automated with OPAC. SOUL 3.0 being used as the basic software.. Reprography is available in the college library.. As part of e-resource book scanner is also installed. The Library membership card is enabled. The Library offers check-out/check-in facility for issue/return of books. The Library has different sections like Reference, Periodical, Circulations and Reprography service for the college fraternity. For circulation system users can use the bar code.

The College Library has e-resources and INFLIBNET consortia. It has close to 5000+ e-journals and

over 50 thousand e-books. Further, the Library offers various services to each user like Orientation for freshers, Wi-fi access, book bank facilities, newspaper clippings, good accommodation for readers etc.

Faculties of the college are associated with the Library through their involvement with various sub-committees like Purchase committee, Library Development Committee etc.

Books as required and requested by faculties and students are purchased periodically.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The institution regularly updates its IT facilities. Digital classroom has been established with recent technology. Library has been fully digitalised. Computer lab has been developed with RUSA 2.0 grant. Wi-Fi facility is available in the college campus.

The college has one computer lab, a language lab and a digital conference room. The college has introduced blended mood of teaching-learning since the outbreak of Covid-19 pandemic.

The College administrative block has adequate IT infrastructure. It has its own software called “Amar College” for college automation. Finance and accounts are managed mostly through online using “Amar College” software. Online feedback system is also available. SS Technology has been taking care of the design and development of Software activities.

OPAC service is available to the students for finding the status and location of documents.

The whole campus is under CCTV surveillance

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**4.3.2****Student – Computer ratio (Data for the latest completed academic year)****Response:** 54**4.3.2.1 Number of computers available for students usage during the latest completed academic year:****Response:** 37

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***Response:** 66.99**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
33.39	59.25	60.85	27.45	30.39

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 55.84

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1631	1571	682	555	152

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 6.15

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
148	74	63	124	97

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 17.8

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
50	35	56	41	57

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
264	324	255	216	284

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

***Percentage of students qualifying in state/national/ international level examinations during the last five years***

**Response:** 1.63

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
07	08	03	00	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 6**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	03	03	00

File Description	Document
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 6.6**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated**



**year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	00	06	7	10

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The Alumni Association of Nirmal Haloi College is recognized by the Governing Body of the college. The association has an executive body consisting of 31 members. The association participates in all programs organized by the college. The general meeting of the association is held once in a year. Different departments organized their respective alumni gathering which allows for more effective interaction between current batch students and alumni.

The contribution of association may be summarized as:

1. Donation of almirah and furniture to the college.
2. Active participation in IQAC.
3. Cooperation with NSS team in social work.
4. Plantation in the campus of the institution.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

All the departments of the institute function under the direct supervision of principal. Day to day academic activities of the departments are taken care by the HODS and Vice principal. The principal as a representative of the institute leads its faculty members and HODs in all academic matters. He encourages and co-operates the HODs and faculty members in ensuring a proper academic environment in the institute which may benefit the students. The Plans and the Policies for fulfilment of the mission of the institute are executed by the active faculty members. For this purpose different committees have been constituted in the institute entrusted with the responsibility of implementing the programs and policies. For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students.

#### File Description

#### Document

Upload Additional information

[View Document](#)

### 6.2 Strategy Development and Deployment

#### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

Nirmal Haloi College has the Strategic/perspective plan in smooth functioning of the institution for learning needs of students. Many activities are under taken on the basis of such a plan such as effective teaching procedure, effective governance, all round development of students, effective leadership and participative management, proper discipline, encourage research activities, to generate internal revenue etc. One activity successfully implemented based on strategic plan is as follows.

1. The academic council of the college formulate a strategic plan for the effective implementation of the

course curriculum.

2. The academic Calendar and daily class routine were prepared by the academic council before the commencement of new academic session.

3.The departments were prepared teaching plan and decided on the allocation the syllabus to each faculty.

4.Submission of Home assignment and preparation of project by students is one of the best strategies for academic benefits.

5. The progress of the curriculum was monitored by the faculty in the daily class record register.

Moreover, the college generate internal Revenue from the Fishery located in the college campus.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The performance of each employee is assessed annually. The system of performance incase of teaching staff is different from that of non teaching staff.

### **Teaching Staff**

- a) Annual Self Assessment for the Performance Based Appraisal System (PBAS).
- b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.
- c) The faculty members are assigned additional duties and responsibilities besides academic, which are mostly voluntary in the field of sports, culture, NSS, Scout and guide etc. Appropriate weightage is given for these contributions in their overall assessment.
- d) The PBAS proforma filled by the Faculty Member is checked and verified by IQAC of the college.
- e) For promotions faculty members required to appear before the screening-cum-selection committee with necessary API score.
- f) In 2021-22 promotion for assistant professor to associate professor is due at the college.

### **Non-Teaching Staff**

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories as per guidelines of Director of Higher Education, Assam. Promotion of one non teaching staff to place in 2021-22.

### **Leaves for Teaching and Non-Teaching staff:**

1. Leaves for academic purposes like PhD, STC, OC/RC, FDP, attending seminar, workshop and conference.
2. Maternity leave, child care leave for female staff.
3. Casual leave, earn leave and medical leave for teaching and non- teaching staff.

### **Facilities provided to Teaching and Non-Teaching Staff:**

1. Day care facilities for all employees.
2. Gymnasium facility for the employees.
3. Provisional Pay Revision for contractual teaching and non-teaching staff.
4. Parking facilities for all employees.
5. Separate Reading rooms for faculty members.
6. Refreshment facilities for all employees in the college canteen.

7. Drinking water facility for all staffs.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 6.3.3

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response:** 13.73

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	6	1	2	3

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

  

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

It is a normal practice of the institution to have regular financial audit. Audit brings transparency in the financial aspect. Presently the institution practices two types of financial audit.

- (a) Scheme wise audit for each and every scheme sanctioned by Government and other authorities,
- (b) general audit. Scheme wise is done by the report of C A is again verified by Govt. auditor. Audit as per scheme is not period bound but scheme bound.

It is related with the progress of works under the scheme. This audit is dependent on the sanction of schemes and nature of release of fund by the sanctioning authority. With the progress of work under a scheme audit of already released fund be necessary for the institution to submit utilization certificate for the release of next installment. The general audit includes all schemes and own resources and expenditure of the institution. The Director of Audit (L/F) on behalf of Government of Assam appoints auditors after every two financial year. The auditors come to the institution and make audit of all income and expenditure of the institution. When the process of audit is on the auditors point out problems and give preliminary objection statement. The principal then meets the objections or states his views regarding the objections. The auditors after completion of the audit submit report to the Director of Audit (L/F). After scrutinizing the report submitted by the auditors Director of audit sends the final audit report to the institution.

Sources of funds are as follows:

1. Fees collected from students.
2. Salary Grant from the State Government.

3. UGC grant as it is under 2F and 12B as per UGC Act. But in the current session no grant has been sanctioned by UGC.
4. Infrastructure Development grant from the Govt. of Assam.
5. Grant from RUSA.
6. Recurring income from two fisheries of the college.
7. The alumni of the college is also one source fund.

Policy and procedures for optimal utilization:

1. Project Monitoring Unit constituted as per guideline of RUSA to monitor the utilization.
2. The UGC Committee constituted to coordinate with the CDC, Gauhati University and the IQAC, monitors the utilization of fund.
3. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
4. The Governing Body of the college takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
5. Regular audit is done by the Govt. auditor every year and for each grant audit by CA is done.
6. The Library Advisory Committee takes care that the resources in library are utilized optimally.
7. Funds are also utilized for college research journal.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

The IQAC of Nirmal Haloi College continuously suggest quality improvement measures for a healthy academic atmosphere. Some of the practices by IQAC implemented in the college are:-

1. IQAC plays the role of major policy making and implementing unit.

a) The IQAC design college prospectus, Academic calendar, central class routine etc.

b) The IQAC have been suggested to open Certificate courses by the different departments of the college.

c) Departments have been suggested to keep class diaries, prepare teaching plans, Maintaining departmental libraries, departmental seminar and workshops etc.

d) Departments have been suggested to conduct remedial classes for slow learners and also encouraged to organized project work and field trips among the students.

e) The IQAC have adviced Librarian to organize library orientation program to make the students aware of the facilities offered by the central library.

2. IQAC works hard for upgrading the college infrastructure.

3. It works for upgrading support facilities to meet the standards of higher education and growing need of students.

4. It assesses and suggests the parameters of quality education.

5. The IQAC initiates for green and clean campus. It proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Free Campus. In this regard a garden of medicinal and aromatic plant has been established through the department of Social Forestry, Assam

6. Academic audit is done through IQAC to increase and maintain the quality of education. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra curricular performances.

7. IQAC always encouraged teachers to utilize ICT tools in classroom teaching and laboratories. IQAC periodically arranges training teachers and non- teaching staff to use ICT.

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, uploaded in website and strictly followed. Admission to various programmes, holidays, vacations, and examination schedule are notified in the Academic Calendar. Orientation Programme is arranged for newly admitted students in which they are made aware of the Education system, the teaching learning process, the system of continuous evaluation. All students are provided with the Student Diary and the Time-Table, Programme structure, syllabi of the courses before the semester commences. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

The major initiatives taken over the last five years include the following:

1. Introduction of online attendance system.



2. Introduction of online teaching and evaluation system
3. Automation of Admission Processes - Provision for online fee payment
4. Automation of Examination Processes.
5. Introduction of Skill Enhancement Courses.
6. Green initiatives in Campus – tree plantation, Medicinal and Aromatic Plant Garden.
7. MoUs with prestigious Institutes and agencies.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5.2

### Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

Nirmal Haloi College sensitizes the staff and students regarding gender concerns through the following measures: Gender equity in curriculum Department of English, History and political science offer papers related to gender equity. Gender equity through co-curricular activities.

Women forum of N.H college creates awareness against discrimination. Facilities and provisions for the safety of women:

Separate girls common room.

Installation of CCTV cameras at Strategic location.

Internal committee against sexual harassment.

Female care taker is available in the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The institution takes initiatives to provide an inclusive environment including cultural, regional, linguistic and communal harmony and tolerance. the activities may be stated as:

1. The annual magazine of the college is bi-languag - Assamese and English. The purpose is that the students who cannot write in Assamese can publish their writings in English. This is an attempt to maintain linguistic harmony.
2. The students are encouraged for educational tour within and outside the state under the guidance of teachers. This may help in minimising regional differences.
3. The institution holds cultural programs representing all communities to which the students belong. The songs and dances of all communities are brought under competition in the youth festival of the institution.
4. The uniform of the college is compulsory for all. All the students whatever the community they may belong must wear the same dress.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

The two best practices implemented by the institutions are:

- Medicinal plant garden.
- Promotion of inclusivity.

Best practice:- 1

Titale: Medicinal plant Garden

The objectives of this practice is to generate awariness of community responsibilities among students for medicinal plant and to instill value of Ayurveda in life.

Best Practice:- 2

Titale: Community development

The objectives of this practices is to genearte awariness of communities and responsibilites among students of the college. It helps the villagers of Barshahan to developed infrastructure such as plantation and construction of roads to crematorium of the village. The college helps to the TB patients of nearest

area in every month.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

The college has been implementing the following practices:

Scholarships and fee concession are provided to differently abled and students from economically weaker sections.

The auditorium hall is renovated with sitting arrangement and sound proof stage part for cultural performance of the students. The institution organises free health camp in the village and distributes medicine.

During Covid 19 pandemic free masks and food were distributed among the villagers.

The institution with the help of NSS volunteers to construct a crematorium in the adopted village "Barshahan". Beyond this village also the institution works for community development.

It offers financial aid to those students of the institution who are severely affected by flood so that they can purchase books and uniform to attend the classes after the flood is over. This is done at the spot affected by flood in presence of faculty members and students.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

After the second cycle of Assessment and Accreditation by NAAC in 2016, Nirmal Haloi College has upgraded both its physical and academic infrastructure. Some of the remarkable achievements in academic and infrastructural spheres during the last five years are:

- Introduction of B.Com in 2017.
- Inauguration of the Central Library under RUSA grant and shifting of Education Department, IQAC Office, digital conference room to that building.
- Renovation and expansion of the administrative block.
- Opening of Gymnasium Hall
- Digitalization of College Office, Library and LAN connection and free Wi-Fi facility in the campus.
- CCTV camera coverage of the whole campus and classrooms.
- Introduction of College App named “Amar College’ for E-Learning.
- Introduction of Bio-metric device for staff attendance.

The college has two study centres under ODL system viz. Krishna Kanta Handique State Open University (KKHSOU) and Centre for Distance and Online Education under Gauhati University. Further, the college has adopted one village and eight schools for conducting extension and outreach programs. A number of certificate courses have been introduced as **Add-On** programme for student support and progression : **Creative Writing in English** under the aegis of Department of English, **Certificate Course in Ethnic Assamese Food** and **Certificate Course in Art of Recitation** under the aegis of Department of Assamese; **Certificate course in Spoken Sanskrit** under the aegis of Department of Sanskrit, **Certificate course in Mental Hygiene** conducted by Department of Education etc.

### Concluding Remarks :

Nirmal Haloi College, located in a Semi-urban set-up offers teaching at both Intermediate and Undergraduate Humanities and Commerce. There are approximately 2000 students as of 2021 enrolment record. The college was last assessed and accredited by NAAC in 2016 and was awarded B grade with CGPA 2.68. Since the second cycle, the college has made significant development in the Academic and Physical Spheres. Since its inception, the college is committed to the uplift of the rural community through Community Service to the local populace. Barring the constraints, the college has endeavoured to transform itself into an Education Hub of Higher Learning. Further, in conformity of the dynamics of NEP 2020, the college has chalked out strategies to introduced a number of skilled enhancing courses under Ability enhancement Course (AEC), Value Added Course (VAC), Skills Enhancement Course (SEC) and Multi Disciplinary Course (MDC).