**(Application Template for Result/Grade-sheet Correction)**

To

The Controller of Examinations

Gauhati University

**Sub** -Application for correction of result/ grade-sheet.

Date -

Sir

I do furnish the following particulars/documents for correction of my grade sheet.

**Particulars/documents**:-

Name of the candidate-

(IN BLOCK LETTERS)

Name of the College/ institution-

Roll No-

Correction applied for-

(Put Tick√ and fill in the box wherever necessary)

**Semester showing withheld / arrear**:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sem-1 |  | Sem-2 |  | Sem-3 |  | Sem-4 |  | Sem-5 |  |

**Subject/Paper showing absent**

|  |  |  |
| --- | --- | --- |
| Semester | Subject | Paper Code |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Subject/Paper Code where correction needed**

|  |  |  |
| --- | --- | --- |
| Semester | Incorrect Subject/Paper Code | Correct Subject/Paper Code |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Error in Name/Surname**-

|  |  |
| --- | --- |
| Incorrect Name/Surname | Correct Name/Surname |
|  |  |

**Error in SGPA/CGPA**

|  |  |  |
| --- | --- | --- |
| Semester | Incorrect SGPA/CGPA | Correct SGPA/CGPA |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Error in Registration Number**

|  |  |
| --- | --- |
| Incorrect Registration Number | Correct Registration Number |
|  |  |

**Any other error found in the grade-sheet (Not mentioned above)**

|  |
| --- |
|  |

Signature of the applicant

Email –

Phone Number-