



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		NIRMAL HALOI COLLEGE
Name of the head of the Institution		BHUPESH SARMA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03666-264650
Mobile no.		9954961242
Registered Email		nhcollege.pkc@rediffmail.com
Alternate Email		principalthcollege@gmail.com
Address		Patacharkuchi
City/Town		Patacharkuchi
State/UT		Assam
Pincode		781326
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Manikanta Das
Phone no/Alternate Phone no.	03666264650
Mobile no.	8812837880
Registered Email	nhcollege.pkc@rediffmail.com
Alternate Email	iqac_nhc@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://nhcollege.ac.in/admin/files/2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://nhcollege.ac.in/admin/files/Academic%20Calendar%202018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.33	2016	01-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC

12-May-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Discussion on academic audit of the preceding	20-Aug-2018 1	34

session i.e. 2017-18		
Remedial classes	02-Jul-2018 10	148
Education extension program in feather schools	10-Aug-2018 2	150
Departmental seminars by all departments	05-Sep-2018 1	760
Workshop on confidence building & job opportunities	18-Sep-2018 1	198
Awareness program on maintaining the college campus as tobacco free and plastic free zone	02-Oct-2018 1	176
Special counseling for advance learners (During Puja Vacation)	22-Oct-2018 4	81
Swaccha Bharat abhiyan in Patacharkuchi town and college campus	08-Mar-2019 1	94
Community involvement program	08-Mar-2019 1	70
Plantation by the approach road	05-Jun-2019 1	78
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nirmal Haloi College	Infrastructure Development	RUSA	2018 730	10000000
Nirmal Haloi College	Reimbursement of fees	Govt. of Assam	2019 365	1700000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No

Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
IQAC evaluates its activities during the last year and prepares plan of action for the current year.	
Interactive programe for confidence building organised.	
Community involvement program for fostering the sense of social responsibility among the students is organised by IQAC in nearby villages.	
IQAC prepares the academic calendar of the college.	
IQAC conducts the remedial classes for academically poor students and during summer vacation and coaching for advance learners during puja vacation.	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct community relationship program.	In order to inculcate the sense of social responsibility and commitment among the students community relationship program is held under NSS unit of the college in nearby villages.
To bring transparency in planning and implementation	The plan of action taken by IQAC is made open to all stakeholders, teachers, employees, students, guardians and alumni and then placed before the Governing Body.
To undertake Academic audit of each Department as well as of the college	IQAC with the help of external expert carries out academic audit. This is now a regular activity of IQAC.
To organize seminars of national/international level	Proposals have been submitted to different funding agencies.
To conduct remedial classes for B.A. & B.Com students.	On the basis of examination result, average and below average students are detected and they are called for remedial classes.
To conduct Special counseling for advance learners	Advance learners are given special coaching by specialist resource

	persons.
To organize skill development program for passed out and final year students.	Coaching for jobs in the fields of banking, finance and airline service is done.
Workshop on confidence building.	Workshop to build up confidence of students is organized where Sri Papari Medhi, a graduate from National School of Drama attends as resource person.
Digitalization in all possible fields	To step up with the present day science & technology digitalization of library and office has been started.
Establishment of Medicinal and aromatic plant garden.	In association with Department of Social Forestry, Assam, four plots are selected for the purpose within the college campus and work is on.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	16-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	08-Nov-2016
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16. Whether institutional data submitted to AISHE:	No
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution updates itself with the development of technology. Different modules of software are being used to preserve all data and run day to day activities. College automation was used earlier. Presently admission software (Module CMS) is being used for all data regarding students. For maintaining accounts of the institution an independent software is installed and now partially operational. For attendance of employees another software is used relating to punching machine. The college also uses students feedback software which is open to all students. Students have to put feedback
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in each semester as mandatory. All the data of students are entered in the admission software at the time of submission of forms. After admission a new data base of all the students is automatically generated. In library SOUL (college 1.2) is in use.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has an active mechanism for well planned curriculum delivery in which the Vice Principal, the HODs of the departments and all the teachers are channelized through the mechanism of IQAC. As the IQAC is the core body for quality enhancement of the institution. It works as co-ordinating agency among the departments and in between the authority and teaching community. The institution uses its own mechanism for curriculum delivery as relevant to the local issues. Sufficient teachers are engaged besides permanent sanctioned posts for teaching mechanism. There is an academic council comprising all the HODs. An academic committee works as core committee for all academic activities. A senior teacher has been appointed as academic in-charge to monitor the academic activities. All the teachers are required to submit teaching plan before commencement of session. A documentation committee is engaged for all for preserving documents. The institution uses office automation software for the purpose of documentation. IQAC prepares all the documents to be preserved. Weekly records of classes taken and not taken are submitted to IQAC. The institution follows the directive of affiliating University. The class routine is scientifically planned and number of classes in its discipline is allotted as per credit point. The affiliating University prepared curriculum and the institution implements the same. Each department is provided facilities for documentation of the departments. Each department maintains merit register where the actual academic scenario is picturised. The college maintains all records regarding examinations and results. The institution provides courses of BA Major and General. The curriculum as prepared by the affiliating University is bound to this affiliated institution. Tutorial classes are done by all the departments in each semester. The institution abides by semester system of examinations of the affiliating university. The institution provides facilities for inter disciplinarians classes specially for Environmental Studies. Teachers from other departments take classes. This is very effective method for well maintenance of teacherstudent relationship. The institution encourages lecture by guest faculty Teachers from nearby colleges and Universities and from the affiliated university are invited for taking classes in selected departments. Weekly departmental seminars are organised among the students of the particular departments for Major courses.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in Performing		02/07/2018	30	Self employment	Communication

Art (Theatre)				
Certificate in Advance Accounting	03/10/2018	45	Self employment	Taxation field
Certificate in Creative Writing	22/08/2018	180	Self employment	Literary field

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Major in Finance	01/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	36	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate in Performing Art (Theatre)	02/07/2018	36
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education	40
BA	History	17
BA	Philosophy	28
BA	Assamese	78
BA	Environmental Study	308
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution implements sound feedback system. The feedback system is divided into 5 categories students, teachers, employers, alumni and parents. For the students the institution adopts online feedback system. One set of CPU remains open on all working days. A special cell is prepared with one CPU where online feedback software is installed. The cell is placed just by the Central Library of the college. It is made mandatory for all students to give their feedback at least before submission of examination forms. For the other categories the institution has printed papers with appropriate questionnaires. These are distributed among the teachers, employers, alumni and parents. The printed format of questionnaire is also made available on the college website. All these feedback records are evaluated by some external experts. The experts show the green and grey areas resulting out the feedback records. The college authority takes initiative in the whole process. The green areas are openly appreciated so as to inspire for further development. Regarding grey areas the authority works in two ways the strict order and orientation. If the cause of the grey areas is found negligence, strict action is taken and if cause id ignorance orientation programme is organised with the help of external expert.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Major & General st.yr.	120	45	43
BA	General	400	642	400
BA	Sanskrit Major	30	24	17
BA	Political Science Major	40	66	34
BA	Philosophy Major	30	44	24
BA	History Major	30	20	10
BA	English Major	35	64	34
BA	Education Major	40	74	30
BA	Economics Major	30	26	5
BA	Assamese Major	60	109	55

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2018	1439	0	22	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	5	8	2	2	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution is coeducational which implies that both gender should step forward equally in each step of social as well as personal life. A student mentoring in the institution goes in the field of academics, co curricular, extra curricular and socially relevant issues. Mentors are from among the teaching faculty and from the senior batches of students. Teaching faculty in respect of mentoring works in two ways – academic and co curricular. Academic up liften depends upon the mentoring by teaching faculty. At the same time teaching community is socially committed that result in proper mentoring of the new generation. Social commitment, the sense of which belongs to the committed one. Students are given free atmosphere to exchange their huge under the umbrella of mentors. The mentors need to work on gender equalization as the institute is coeducational. The means of academic mentoring is basically traditional with the addition of ICT (Information Communication Technology). Another basic factor in students mentoring is N. H. College students union. Through this body students are made equipped with administration and system of democracy. The college authority guides the whole process performing the union as per Lyngdoh Commission's report and the judgment of Supreme Court of India. The students' body learns disciplines and acquires the sense of belongingness from their predecessors and guides the juniors to follow up so as to maintain proper discipline. The institution has the wing of NSS (National Service Scheme) through which sense of commitment to society is mentored jointly by authority and senior students. The sense of selflessness is imparted to the students through some NGO like Red Ribbon Club. This monitoring inspires students to help others. Students are inspired to donate their blood annually to the blood bank which is meant for the needy patients. The institution follows a chain system of mentoring from the highest authority to the core point – to students. These chain system of mentoring works in formulating sound moral character. The change of selflessness is inculcated among the students to form sound moral character. The mentors inspires the students to involved themselves to stand for needy people. In case of naturally calamities like flood, storm, earthquake etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1439	22	65

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	22	1	0	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	UG	4	16/05/2019	27/08/2019
BCom	UG	2	16/05/2019	27/08/2019
BA	UG	6	04/05/2019	10/07/2019
BA	UG	4	16/05/2019	27/08/2019
BA	UG	2	16/05/2019	27/08/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has undertaken some reformative actions following the guidelines of affiliating University regarding internal evaluation. The initiatives taken for reforms are as follows:- Internal evaluation is part of final examination hence it is taken seriously and done with utmost sincerity. Gauhati University has introduced semester system of examination and the basic tenet of semester system is continuous evaluation of learners. A few unit tests are taken in the various classes semester wise to help students to express their knowledge. Internal semester wise sessional examinations are held as per schedule of college as published in the academic calendar. This is important from the point of enhancing merit of the students. Seminars of various departments are organized inviting senior teachers from neighbouring colleges. Special topics relating to subject matters are highlighted for the benefit of the students. The invited resource persons throw light on the specific topic. Proper knowledge of students can be measured through such programs. Sometimes, the institution organizes workshops among the student community on a fixed matter. These workshops are helpful for them to acquaint with the real world so that they are capable of doing something for running future life at an ease. Group discussion on a specific subject matter is also organized among the students under supervision of teachers. This type of discussion is highly important for upliftment of students' career. Students' attendance in minimum 75 class is made mandatory which is necessary to evaluate students academic achievement. The scripts of sessional examination are shown to the students so that they can rectify their mistakes and develop themselves for the final examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Nirmal Haloi College, Patacharkuchi Academic Calendar 2018-19 June 2018 to May 2019 Sl.No. Month Date (s) Day (s) of the Week Occasion No. of days
1-June-----1 - 15 Friday - Saturday Final Examination 15 2
-----16, 17 Saturday, Sunday Id- U1 Fitre 2 3
-----21, 22, 23 Thursday - Saturday Admission in to 1st Year 3 4
-----25 Monday Commencement of classes 1 5---July-----1 -
31 Sunday - Tuesday Summer Vacation 31 6-----2 - 10 Monday -
Tuesday Remedial Classes 9 7-----11 - 12 Wednesday, Thursday
Admission in to 3rd Semester 2 8-----16 - 17 Monday, Tuesday
Admission in to 5th Semester 2 9 -----30 Monday Foundation Day

of college 1 10--August-----1 Wednesday Commencement of odd semester classes
 11 -----15 Wednesday Independence Day 1 12 -----22,
 23 Wednesday, Thursday Id-Uz-Zuha 2 13 -----31 Friday Tithi of
 Sri Sri Madhabdeva 1 14-September----3 Monday Janmostami 1 15
 -----5 Wednesday Departmental seminar on Teachers' Day 1 16
 -----11 Tuesday Tithi of Sri Sri Sankardeva 1 17
 -----19 Wednesday Janmotsav of Sri Sri Sankardeva 1
 18--October-----2 Tuesday Gandhi Jayanti 1 19----- 3 - 8
 Wednesday - Monday Sessional Examination 6 20 -----13 Saturday
 Election of Students' Union 1 21 -----15 - 24 Monday - Wednesday
 Durgapuja, Katibihu, Laxmipuja 10 22 -November--(Odd Semester Examination) 6 -
 -----7 Tuesday, Wednesday Kalipuja Dewali 2 23----- 13
 Tuesday Chhatpuja 1 24----- 23 Friday --Guru Nanak's birthday 1 25
 -----24 Saturday Lachit Divas 1 26-- December --- (Odd Semester
 Examination) ----- 2 Sunday Axom Divas (Sukafa Divas) 1 27
 -----25 Tuesday Christmas Day 1 28----January---14, 15, 16 Monday,
 Tuesday, Wednesday Magh Bihu 3 29----- 17 Thursday Commencement of
 Even semester classes 1 30 -----26 Saturday Republic Day 1 31--
 February--- 10 Sunday Saraswati Puja 1 32 -----21 - 28 Thursday -
 Thursday College Week 8 33-- March----- 4 Monday Sivaratri 1 34
 -----21, 22 Thursday, Friday Dol Jatra 2 35 April----2 - 9 Tuesday
 - Tuesday Sessional Examination 9 36 -----14 - 16 Sunday, Monday,
 Tuesday Bohag Bihu 3 37----- 19 Friday-- Good Friday 1 38- May -----1
 Wednesday May Day 1 39 -----4 - onwards Saturday Even semester
 examination

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nhcollege.ac.in/admin/files/Student%20Performance%20and%20Learning%20Outcomes,%202018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	General Course	310	269	87
UG	BA	Sanskrit Major	14	14	100
UG	BA	Political Science Major	12	12	100
UG	BA	Philosophy Major	13	13	100
UG	BA	Education Major	39	39	100
UG	BA	Economics Major	6	6	100
UG	BA	Assamese Major	40	40	100
UG	BA	English	30	30	100

		Major			
UG	BA	History Major	0	0	00
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.nhcollege.ac.in/admin/files/Student%20Satisfaction%20Survey,%202018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UGC	1.7	1.2
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Develop your skill	IQAC in association with Assam Skill Development Corporation	29/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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any)

No Data Entered/Not Applicable !!!

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics : Dr. K. Thakuria	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	4	7	14
Attended/Seminars/Workshops	2	1	4	8
Resource persons	0	2	4	13
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Programme on Road Safety	department of English and students union	3	48
Health Camp	NSS	4	67
Swaccha Bharat Abhiyan	NHCSU	8	47

Plantation	NSS	9	76
Blood Donation	M.M.C.Medical College, Barpeta	3	24
Training on self defence of women	NHCSU	6	67
Community Development Programe in adopted village	NSS	6	70
Renovation of public road	NHCSU	5	46
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
ARMWRESTLING	1ST	aSSAM aRMWRESTLING ASSOCIATION	1
ARMWRESTLING	1ST	ARMWRESTLING FEDERATION OF INDIA	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
BLOOD DONATION	F.A.A MEDICAL COLLEGE, BARPETA	Blood Donation	3	24
World Environment Day observation	NSS, N.H.College	Plantation	9	76
Swaccha Bharat	NHCSU	Cleaning the campus of the college	8	47
Developing Social Responsibility	NSS, N.H.College	Health Camp in Barsahan Village	4	67
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Educational Excursion under Ek Bharat Srestha Bharat	08	Govt. of Assam	07
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Advance Teaching	Patacharkuchi Vidyapith H.S. School	20/08/2018	23/08/2018	77
Vocational	On The Job Training	S.S.Technology	09/10/2018	15/10/2018	84
Community Awareness	Training on Voter Verification	Election Officer , Bajali	15/01/2019	15/01/2019	206
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
28	74

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Seminar halls with ICT facilities	Existing
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	College1.2	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5613	796709	560	112000	6173	908709
Reference Books	8652	1031287	940	185712	9592	1216999
Journals	20	33180	10	11160	30	44340
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	32	1	6	3	17	5	8	8	0
Added	0	0	24	3	0	0	1	0	0
Total	32	1	30	6	17	5	9	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E Learning, Online Admission, Online Assessment of Students	http://nhcollegelive.co.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12	11	14.5	15

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

The college follows transparent policies in maintaining and utilizing all the physical, academic and support facilities provided by the institution. The Governing Body is the authority to maintain and develop the physical facilities. The Governing Body determines the policies to develop and maintain infrastructural facilities. For any new construction and renovation there is a construction committee constituted by the G.B. consisting of the coordinator of IQAC, coordinator of RUSA, senior teachers, representative of non-teaching staff of the college and technical experts from outside. For maintaining and utilizing academic facilities the most senior professor is appointed as per advice of the G.B as academic in charge of the college. All academic responsibilities are given to him. Moreover, there is an Academic Council consisting of all the heads of departments and an Academic Core Committee. The core committee is a small one which works actively and formulates the policies. These policies are placed before the Academic Council and then come in to execution. The College has two laboratories : 1. Laboratory for the department of Education and 2. Computer Laboratory. The laboratory of the department of education is maintained by the department itself. The department consists of two permanent teachers of the rank associate professor and two contractual teachers. Besides one permanent laboratory bearer is there to look after all the equipments and environment. The computer lab is maintained by the academic in charge of the college. Necessary facilities in both labs are made available from the college fund. For the maintenance and utilization of library an advisory body is there in which Principal is the chairperson and librarian is the coordinator. This is a permanent body where members are changed time to time. This advisory board determines all policies regarding library. The resource for library is the fees and fines collected from the students and book grants sanctioned by Govt. of Assam and UGC time to time by which Library facilities are made available for the readers. In respect of sports and cultural facilities the students' union of the college plays vital role under the supervision of professor in charge nominated for each section. The college has the wing of National Service Scheme (NSS). One professor has been appointed as program officer of NSS and students are involved in social activities under its banner.

www.nhcollege.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	02/07/2018	120	N.H.College Teachers Unit
Yoga	02/10/2018	156	Art of Living
Functional English	17/08/2018	80	Department of English
Two year bridge	11/09/2018	21	Krishnakanta

course			handiqui , N.H.College Study Centre state Open University
Counselling for PG Courses	16/10/2018	271	N.H.College Study Centre of Institute o Distance and Open Learning, Guwahati University and N.H.College Study Centre ofKrishnakanta handiqui state Open University
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Job opportunities	56	56	9	7
2019	skill development	61	61	24	9
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
23	23	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	3	BA	economics	Guwahati University	MA

2018	9	BA	Education	Guwahati University, kumar Bhaskar Verma Univ, Bodoland Univ	MA
2018	8	BA	English	Tezpur Univ, Bodoland Univ, Assam Univ	MA
2018	6	BA	Philosophy	Guwahati Univ, Kumar Bhaskar Verma Univ, Cotton Univ. Kumar Bhaskar V	MA
2018	4	BA	Political Science	Kumar bhaskar Verma UNIV	MA
2018	7	BA	Sanskrit	Guwahati Univ, Kumar Bhaskar Verma Univ.	MA
2018	4	BA	Assamese	Guwahati University	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	18

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Armrestling	National	1
Gymnastics	Institutional	22
Sports	Institutional	208
Atheletics126	Institutionl	126
Cultural	Institutional	156
Cultural	University	4

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2018	National Arm-Wrestling Championship	National	1	0	Nhc/0013	Niharika Goswami
2019	National Arm-Wrestling Championship	National	1	0	Nhc/0013	Niharika Goswami
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Nirmal Haloiu College has a body of students formed through general election where regular students are bonafide voters. The body is known as N.H. College Students Union or in short NHCSU. It plays unavoidable role in different committees of the institution. Students' body has representation in IQAC, anti ragging squad and campus development committees. The college authority believes in the principle of student centric system of education. The most important and praiseworthy role of the students' body is to implement the policy "Clean Campus Green Campus". This is a form of Swaccha Bharat Abhiyan initiated by the Honourable Prime minister of India. They voluntarily work to make the campus clean, plastic free and noise free. In order to make Eco friendly campus they frequently take the activity of plantation within the campus. Presently the students' body has its representation in the Project Monitoring Unit as per RUSA guideline. The students' body is so active that it takes role in helping flood affected people of the locality. The NHCSU leads students in helping the people suffering from natural calamities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has an alumni association with more than 400 members. The association was formed in 2004 with a view to help the institution to grow in proper direction. The college authority has provided an office room with all facilities possible for the institution. Since formation the association has been working for the development of the institution in all direction. The alumni association plays important role in making policies for further development of the institution. The association has already contributed to the library of the college by donating equipments. The association holds frequent meetings among the members and also with the college authority. Annual convention is held regularly in consultation with the authority. Presently Sri Hemanta Kr. Roy and Sri Mahananda Nath are president and secretary of the association respectively.

5.4.2 – No. of enrolled Alumni:

554

5.4.3 – Alumni contribution during the year (in Rupees) :

30000

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management is considered as key factors for institutional development. The two best practices practiced by the institution are as follows: 1. Decentralization in academics: In academic field decentralization of power is actualized through the academic council of the college under the leadership of Academic Incharge who is responsible for all academic activities. All the HoDs and secretary and president of teachers' association are members of academic council. The academic council monitors the academic aspect of the college. The council in consultation with the Principal determines the policy for admission, prepares routine for classes and works for better academic environment. The schedule of sessional examination and unit tests is also prepared by the council. The academic council has a small committee within itself known as Academic Committee. This academic committee works continuously and constantly for preparation of prospectus, formulation of proposals for seminar and other academic activities. This is like the core committee for academic council. All fundamental academic policies first formulated by academic committee come through the academic council to the Governing Body of the college. The Governing Body prepares ways to work out for achievement of highest academic goal on the basis of the proposals of academic council. There is a permanent examination committee with three senior teachers to look after all examination related matters. The committee deals with all problems arising out of examination related affairs. If and when necessary the committee also takes up matters even with the affiliating university. 2. The IQAC of the college is active and always tries to lead the institution in proper direction. The IQAC has as its member teachers, students, office employee, alumni, guardians and other stake holders. The college has also formed Project Monitoring Unit as per guidelines of RUSA with members from teachers, employees and students. The college has different committees like Grievance Redressing cell, Anti ragging Squad, committee against Sexual Harassment of Women in work place, Students' Union. The institute thus involves all teachers, employees, students' representative, alumni, guardian and other stake holders in the management of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	the institution follows the curriculum of affiliating university. it prepares the curriculum for the diploma and certificate courses introduced by the institution itself.
Teaching and Learning	The institution has an Internal Quality Assurance Cell that works for quality improvement. The institution adopts following means for quality improvement. The institution provides audio visual aids in classroom. Green boards are used in all classrooms to

make environment ecofriendly. For non interrupted supply of power digital generator has been installed. Attendance of students in classes is made Mandatory. E feedback system has been introduced which makes teaching and learning more effective. Regular classroom seminar is held in all classes. Sufficient equipments are made available in the laboratory of Education department. Computer laboratory is made open to all students.

Examination and Evaluation

The institution follows the method of Continuous evaluation of students. Unit Tests, Sessional Examinations, Home Assignment, Project work are the ways for continuous evaluation. The final examination is held as per schedule of affiliating university. The schedule for sessional examination is pre determined and published in the prospectus as part of academic calendar. Students get the information of examination schedule before admission when they collect prospectus

Research and Development

The institution encourages research activities. A research advisory board continuously works for development in research. Faculties are encouraged for undertaking research projects funded by different agencies. The college establishes a research centre named Sri Sri Harideva Reserach Centre for contemporary thought. Students' research activity is encouraged through the project works guided by the faculties.

Library, ICT and Physical Infrastructure / Instrumentation

The institution takes care of library as a means for quality improvement. Students rush during working days in the library is really admirable. The central library of the institution does not have huge stock but most of the necessary text and reference books are available. The library has a book bank to help poor and needy students. The library is not fully digitalized. The process is on and we expect digital library very shortly. The institution also has a computer laboratory where internet facilities can be availed by the students. The laboratory in the department of education full fills all necessary conditions with modern equipment.

Admission of Students	<p>The institution has clear and transparent admission policy. The college authority publishes admission notice in news paper and uploaded in the college website. Admission of students is done purely on merit basis. All Govt. rules regarding reservation of seats are followed in case of admission of students. The college also reserves some seats for the applicants having good performance in sports, culture and other extracurricular activities. The principal constitutes an admission committee to look after the whole process of admission. The committee publishes the list of selected candidates using admission software well ahead of admission. Dates of admission as fixed by the admission committee are strictly followed</p>
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The institution has a planning board with senior faculties and administrative staff. The planning board on the basis of mission and vision of the institution plans for development. All the records of planning and development are preserved in two ways manual and digital</p>
Administration	<p>The administration is yet to be called purely e governance. The authority makes all communications with students through bulk sms. The administration uses different software for maintaining data and financial transaction record. Online feedback given by the students helps administration to run the institution</p>
Finance and Accounts	<p>The Principal is the only authorized person for financial transaction authorized by the Government. Transaction in case of salary of staff is done online. Finance and accounts records are maintained manually as well as digitally. All accounts and transaction records are preserved through updated software. The authority maintains transparency for all activities in the field of finance</p>
Student Admission and Support	<p>Students admission software has been installed to create data base. The software used for admission transparently provides the serial list of applicants on the basis of merit.</p>

	Regarding support system students avails scholarship facilities for which applications are submitted online. The names of applicants appear in the college portal for scholarship and the authority has to approve them to avail scholarship
Examination	Students admission software has been installed to create data base. The software used for admission transparently provides the serial list of applicants on the basis of merit. Regarding support system students avails scholarship facilities for which applications are submitted online. The names of applicants appear in the college portal for scholarship and the authority has to approve them to avail scholarship.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on the Use Of ICT in Teaching	Workshop on The Use of ICT in Office Maintenance	13/08/2018	13/08/2018	28	10
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	4	08/04/2019	14/04/2019	7

Orientation Course	1	03/12/2018	23/12/2018	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Covered car parking	Up gradation of office furniture	supply of cool safe drinking water

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

It is a normal practice of the institution to have regular financial audit. Presently the institution practices two types of financial audit: (a) Scheme wise audit for each and every scheme sanctioned by Government and (b) general audit. Scheme wise audit is done at the time of submission of utilization certificate for each scheme. This audit is done by a registered Chartered Accountant. General audit includes financial transaction of all funds including the audit of the chartered accountant. General audit is done by the Govt. auditors appointed by the Director of Local Audit, Govt. of Assam after every two years

It is a normal practice of the institution to have regular financial audit. Presently the institution practices two types of financial audit: (a) Scheme wise audit for each and every scheme sanctioned by Government and (b) general audit. Scheme wise audit is done at the time of submission of utilization certificate for each scheme. This audit is done by a registered Chartered Accountant. General audit includes financial transaction of all funds including the audit of the chartered accountant. General audit is done by the Govt. auditors appointed by the Director of Local Audit, Govt. of Assam after every two years

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni Association, N.H.College	30000	Library development
View File		

6.4.3 – Total corpus fund generated

400000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Guwahati University	Yes	IQAC

Administrative	Yes	DHE, Assam	Yes	Governing Body, N.H.College
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The parents elect 3 members from among themselves of whom one be lady to the highest policy making body i.e. Governing Body of the institution. The teachers elect 2 members to the Governing Body. Parents and teachers thus take active role in policy making. 2. All grievances are redressed with the help of parents and teachers. 3. The parents through their feedback gives assessment of the institution. 4. Parent teacher association shows the proper way for the development of the institution.

6.5.3 – Development programmes for support staff (at least three)

1. Equal status (non financial) to all support staff. 2. Seating arrangement for support staff. 3. Financial help when necessary.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. OPAC in library. 2. Online attendance of students. 3. Up gradation of computer lab. 4. Medicinal and aromatic plant garden.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Discussion on academic audit of the preceding session i.e. 2017-18	20/08/2018	20/08/2018	20/08/2018	34
2018	Celebration of Yoga Day	21/06/2018	21/06/2018	21/06/2018	180
2018	Remedial classes	25/06/2018	02/07/2018	11/07/2018	148
2018	Celebration of college foundation day	25/06/2018	30/07/2018	30/07/2018	465
2018	Education extension program in feather schools	02/08/2018	10/08/2018	28/02/2019	150
2018	Departmental seminars by all departments	02/08/2018	05/09/2018	05/09/2018	760

2018	Workshop on confidence building job opportunities	14/09/2018	18/09/2018	18/09/2018	198
2018	Special counseling for advance learners	22/10/2018	22/10/2018	25/10/2018	81
2019	Swaccha Bharat abhiyan in Patacharkuchi town and college campus	04/03/2019	08/03/2019	08/03/2019	94
2019	Community involvement program	04/03/2019	08/03/2019	08/03/2019	70
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Mock parliament on the issue of Reservation for Women	05/11/2018	05/11/2018	41	34

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Rest Rooms	Yes	8
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	8
Any other similar facility	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2018	2	2	27/08/2018	2	Flood Relief	Health and Hygiene	146
2019	2	2	20/03/2019	2	Community Service	Environment and Plantation	97
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration o Independence Day of India	15/08/2018	15/08/2018	189
Celebration of Teachers Day	05/09/2018	05/09/2018	678
Celebration of International Yoga Day	21/06/2019	21/06/2019	288
Relief to the Flood victims	24/08/2018	27/08/2018	32
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Eco Club is formed to work for Eco-friendly environment in the campus. 2. Use of plastic is restricted. 3. Establishment of medicinal and aromatic plant garden is going on. Infrastructural work has been completed. 4. Drainage system has been upgraded. 5. Sanitation system renovated.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES –(I) Title: Fostering community responsibility. The context: Nirmal Haloi College located at Patacharkuchi in the district of Barpeta (Assam) is established in 1979 A.D. At that time Patacharkuchi was a small village. The villagers of Patacharkuchi and neighboring villages did the very difficult and challenging task of establishing an institution of higher education. The villagers established the institution with the expectation that their wards would get the opportunity of higher education by which they will be able to enlighten the society. In order to fulfill their aspirations, the institution has been trying to inculcate the feeling of community responsibility among the students of the institution. We feel that only a socially committed and responsible generation can help prospering the local society. Objectives: 1. To create the sense of commitment and social responsibility. 2. To inculcate positive attitude. 3. To help the students

realizing social and human values. 4. To help the students learning community activity. 5. To make the students regular, punctual, sincere and disciplined. 6. To have a tie between higher education and community responsibility. The Practice: The institution practices to foster community responsibility among students through the N. H. College unit of National Service Scheme, Bharat Scout and Guide and N. H. College Students' Union. The NSS unit works for fostering community responsibility among students. It gets an annual grant for running the activities from the affiliating university. Students are enrolled as volunteers and engaged in social activities under the guidance of Programme Officer appointed by the college authority from among the teachers. The NSS unit has adopted one village named Barsahan. The village is backward in economic, academic and infrastructural aspect. 80 people of the village belong to Other Backward Classes. The NSS unit holds a three day camp in the village every year. During the period of three days the programme schedule is prepared including cleanliness, plantation in different places of the village, renovation of the village roads, health camp, awareness programme on women empowerment, cultural programme etc. In all the programmes the students perform their activity together with the villagers. In the health camp attended by specialist doctors the students work as volunteers. The volunteers' team comprises both boys and girls and the villagers help them in all respects including stay arrangement. Meals sponsored by the college is prepared and served by the villagers. Cultural programme is also organized during the camp period in the evening involving all the villagers male and female. The students through the platform Nirmal Haloi College Students' Union develop a habit of helping distressed people. They used to stand with and help the flood affected people of the locality together with the teachers. Bharat Scout and Guide is the most active agency running in the institution that regularly trains students about community responsibility. Obstacles: The main obstacles in fostering social responsibility among the students come from the social set up. The students of present day are born and brought up in micro family where others are always absent. They acquire the mind set arising out of micro family and hence it become challenging to foster the sense of community responsibility among the students. The obstacle is overcome by practicing the students' group activity in the classes. Another obstacle arises from the academic and examination system. The students have to face tough competition in every step of life. Therefore they hanker after mark sheets. Students get hardly leisure time to think other than their syllabus. We have to overcome this hurdle by arranging activities during semester break. The most important obstacle comes from lack of systematic planning by higher authorities to involve students in the act of social responsibility. The Government has no planning for financial assistance in this line and financial crisis sometimes appear as obstacle difficult to overcome. But the college authority from its own resources expenses money for the purpose and thus it is overcome. Impact: The impact of the practice is such that once a student joins in a NSS camp eagerly asks for next camp. It indicates that feeling of community responsibility is imprinted in their mind. As a result of this practice the students of the institution have acquired the quality of being associated with society and social issues. The students immediately run to help people at the time of calamities. It shows their commitment to social community. The students also develop the habit of helping fellow students suffering from serious disease. That they come forward to help others indicates their realization of human values. In such case the students work in group that reflects community activity. Resources required: Budget Rs. 1.30 Lakh, NSS grant Rs. 44,000/ , students fees Rs. 28,000/ BEST PRACTICES - (ii) Title:-: Regular feedback from students. The context: Our education system is student centric. The institution has to look after the students coming from different sections, parts, communities with different IQ. Feedback system is essential to know the requirement of the students in their own opinion. The institution aims at developing the teaching learning process

to fit for the students. The teachers are also not equally communicable to the students. In order to achieve best performance teachers' quality must also be developed. The grey and green areas in the teaching learning process can be identified only through the feedback of students. Administration is another fundamental issue on which academic achievements depend. The status of administration and the office staff is also measured through students' feedback. Objectives: 1. To find out academic status of the institution. 2. To find out strong and weak points in teaching learning process. 3. To find out the grey areas in teaching and take measures for upgradation. 4. To inspire green areas for more development. 5. To involve the students in assessment process. 6. To make administration more student friendly. The Practice: The institution uses students' feedback system in electronic method. A software has been installed in more than one CPU and made open to students in a separate counter in front of central library. Questionnaires are set so as to find out proper response from the students. The questions are set in such a way that students cannot skip any one. The students have to click on yes or no. There is no third alternative in any question so that confirmed response can be found. The questionnaires are set in three parts - overall remarks on the institution including infrastructural facility, subject wise questions to respond against each teacher and administrative help. The students have to give feedback mandatorily. Specially the outgoing final year students must give feedback before collecting their mark sheet and certificate from institution. The outgoing students are emphasized much for they can freely express their views without any fear as they have already completed the course. All the feedback reports given by students are stored in a separate file that can be opened and seen only by the principal. The principal collects the feedback reports and engage some external agency to analyze the reports and find out grey and green areas. The external experts submit their analysis to the principal and then the principal forwards the same to the Governing Body, the highest body of the institution. The G. B. goes through the reports and advises to the principal to do the needful. The principal then takes necessary action with the view for academic development of the institution. Obstacles: Obstacles arise regarding execution of feedback system in the academic institution. A few students are ignorant of submitting feedback properly in due time. The culture of giving feedback has not grown as habit of the students. The authority therefore makes it compulsory for all students which in fact should be willful. The number of questions within the questionnaire can not be raised in accordance with the necessity of each and every student. As there are students of varieties of IQ of students one common questionnaire may not fit for all. The authority tries to simplify the questions up to the maximum possible level. Some general students are incapable of giving answers of feedback accurately due to lack of proper knowledge. This creates problem in analyzing feedback report. In order to overcome this obstacle some classes are arranged to make the questionnaire easily understandable to all students. The positive impact of the practice alerts teachers of teaching any subject matter precisely. Teachers have to do home work on the subject matter day by day. Students be conscious of proper study so as to make question to their teachers. They learn from this practice to become punctual in their classes. This practice is also helpful for the office staff to work for the students in due time. The Governing Body also becomes sensitive for doing any welfare activities of the student community. This practice makes students realize their importance in the institution. The detection of grey and green areas by experts on the basis of feedback report helps both teachers and administration for better performance. Resources required Rs. 1.20 Lakh for software

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness 1. The performance of the institution in one area distinctive to its vision: Nirmal haloi college is a coeducational institution situated in semi urban area. There run 9 departments through Honours programmes (B.A. and B.Com). Every year large number of students (Girls and Boys) apply or admission in to different courses. the authority tries to accommodate maximum possible applicants on the basis of merit. The college provides free admission to all BPL students as per the direction of the Government of Assam. College also helps students to get different types of scholarship. Gender sensitization programmes are also seen in the different programmes such as lectures/seminars, sports competition, NSS units of the college, Scout and Guide. Students participate with full enthusiasm in each and every unit (academic as well as extracurricular activities) of the college. Additionally, local people also use college campus for running, walking, and play grounds for sports every day for their development. Moreover Dr. Bhupen Hajarika auditorium hall of the college is also used by local people for different purposes like state level drama comprtition, seminars etc. Therefore, we can say the college provides quality education and opportunities for intellectual and emotional growth through different programmes which are relevant and responsive to the needs of the students today. The college in order to march towards its vision of producing bread providers rather than bread seekers organizes some short term courses and training programs in different potential fields related to the locality. All these activities form the basis of institutional distinctiveness of the college. 2. The performance of the institution in one area distinctive to its priority: The college gives priority to make higher education accessible to all. The people of the locality established the college with such a dream and the college tries to fulfill that dream. The dream of the local people had the hidden and inherent fact that the students being educated will contribute to the community life. In order to make the dream a reality the college organizes health camp, awareness camp on relevant issues in neighboring villages. A village named Barsahan has been adopted under NSS. The village is very backward and 100 population belongs to OBC category. As a result of our attempt to foster community responsibility the students by themselves come forward to help people affected by flood and other natural calamities. Our college provides opportunities for academic as well as extracurricular activities. Students are encouraged to participate in NSS, sports and cultural activities and competitions. 3. The performance of the institution in one area distinctive to its thrust: The college is best known for regularity of classes. All faculties are student friendly and well qualified. The college is proud of its dedicated faculties for which students from different districts come to this institution bypassing a good number of colleges. Every year the faculties make sacrifice of summer vacation for 10 days and take classes. Our thrust area is class and result. In both the performance of the college

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

All future plans consist of vertical and horizontal development of institution. As part of vertical development the institution has the plan to introduce post graduate courses and develop a research centre useful for researchers. The only hindrance in this regards is lack of men power. The institute has appealed to the government to sanction some additional posts so that PG courses can be opened and run successfully. Teachers are inspired to acquire research guide ship so that a

research centre be practically viable. As part of horizontal development the institution tries to open more under graduate and diploma courses. These courses will help employability of the students. The institute has already introduced commerce stream as self financing with proper permission from the affiliating university. The institute desires to plan some diploma courses having the scope of skill development. In order to create infrastructure facility the institute has planned to construct more classrooms. The basic intention for constructing new classrooms is to make it possible to accommodate science stream in near future. Science and Technology is the basic need of today. Hence introduction of science stream is preferential. The important courses like food and nutrition, computer science, bio-informatics, environmental science are allowed to run only where there is science stream in the institution. The institution has two fisheries, presently even a minimum turn over to the college fund. To make these fisheries resources for the college is another future plan of the institution. The medicinal plants planted in the garden is also planned to use as resource in future.