



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		NIRMAL HALOI COLLEGE
Name of the head of the Institution		BHUPESH SARMA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03666-264650
Mobile no.		9954961242
Registered Email		nhcollege.pkc@rediffmail.com
Alternate Email		drbhupeshsarma@gmail.com
Address		Town- Patacharkuchi, Ward No. 5, Dist- Barpeta
City/Town		Patacharkuchi
State/UT		Assam
Pincode		781326

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Jiten Kumar Bhagawati			
Phone no/Alternate Phone no.		09854463073			
Mobile no.		9435202470			
Registered Email		iqac_nhc@rediffmail.com			
Alternate Email		nhcpkc_cor@yahoo.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://nhcollege.ac.in/admin/files/AQAR_2015-16.pdf			
4. Whether Academic Calendar prepared during the year		No			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.33	2016	02-Dec-2016	01-Dec-2021
6. Date of Establishment of IQAC			12-May-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
National Science Day		28-Feb-2016 1		200	
World Environment Day		05-Jun-2016 1		120	

Health Camp in Barasahan village	17-Mar-2016 2	200
Krishna Kanta Goswami inter College Debate	04-Apr-2016 1	80
Hardware and Networking under MSME, GOI	11-Jul-2016 45	35

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nirmal Haloi College	Development	UGC	2016 365	2480000
Nirmal Haloi College	Development	Govt. of Assam	2016 0	1240000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

300000

Year

2015

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NRC awareness programme. Gandhijayanti celebrate with essay competition among students. Intra departmental seminars organised on Teachers Day.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To minimize drop out rate in this institution	Workshop on remedies on drop out rate is organised.
To ensure employee ability for the students	Placement cell formed.
To ensure smooth utilization of fund	New software installed for financial management.
Orientation for teacher/non teaching staff for subsequent	Basic computer application courses for teaching and non teaching staff has been organised.
To lunch value added community development programme.	A committee to select value added courses is formed.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	01-Aug-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

08-Nov-2016

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

07-Apr-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. The institution has an active mechanical for well planned curriculum delivery in which the Vice Principal, The HoDs of the departments and all the

teachers are channelized through the mechanism of IQAC. As the IQAC is the core body for quality enhancement of the institution. It works as co-ordinating agency among the departments and in between the authority and teaching community. The institution uses its own mechanism for curriculum delivery as relevant to the local issues. 2. Sufficient teachers are engaged besides permanent sanctioned posts for teaching mechanism. 3. There is an academic council comprising all the HODs. 4. An academic committee works as core committee for all academic activities. 5. A senior teacher has been appointed as academic in-charge to monitor the academic activities. 6. All the teachers are required to submit teaching plan before commencement of session. 7. A documentation committee is engaged for all for preserving documents. 8. The institution uses office automation software for the purpose of documentation. 9. IQAC prepares all the documents to be preserved. 10. Weekly records of classes taken and not taken are submitted to IQAC. 11. The institution follows the directive of affiliating University. 12. The class routine is scientifically planned and number of classes in its discipline is allotted as per credit point. 13. The affiliating University prepared curriculum and the institution implements the same. 14. Each department is provided facilities for documentation of the departments. 15. Each department maintains merit register where the actual academic scenario is picturised. 16. The college maintains all records regarding examinations and results. 17. The institution provides courses of BA Major and General. 18. The curriculum as prepared by the affiliating University is bound to this affiliated institution. 19. Tutorial classes are done by all the departments in each semester. 20. The institution abides by semester system of examinations of the affiliating university. 21. The institution provides facilities for inter disciplinarians classes specially for Environmental Studies. Teachers from other departments take classes. This is very effective method for well maintenance of teacher-student relationship. 22. The institution encourages lecture by guest faculty. Teachers from nearby colleges and Universities and from the affiliated university are invited for taking classes in selected departments. 23. Weekly departmental seminars are organised among the students of the particular departments for Major courses.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in Cane Bamboo Craftsmanship	Nil	01/07/2016	1	Self employee	Skill development
Certificate in Computer Application	Nil	01/08/2016	6	Self employee	Skill development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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No Data Entered/Not Applicable !!!

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	44	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Knitting and Embroidery	02/08/2016	30
Computer Hardware and Networking	12/09/2016	70

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA		125

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution implements sound feedback system. The feedback system is divided into 5 categories students, teachers, employers, alumni and parents. For the students the institution adopts online feedback system. One set of CPU remains open on all working days. A special cell is prepared with one CPU where online feedback software is installed. The cell is placed just by the Central Library of the college. It is made mandatory for all students to give their feedback at least before submission of examination forms. For the other categories the institution has printed papers with appropriate questionnaires. These are distributed among the teachers, employers, alumni and parents. The printed format of questionnaire is also made available on the college website. All these feedback records are monitored by some external experts. The experts show the green and grey areas resulting out the feedback records. The college authority takes initiative in the whole process. The green areas are openly appreciated so as to inspire for further development. Regarding grey areas the authority works in two ways the strict order and orientation. If the cause of the grey areas is found negligence, strict action is taken and if cause id ignorance orientation programme is organised with the help of external expert.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major Assamese	60	120	60
BA	Major Economics	30	25	20
BA	Major Education	40	70	40
BA	Major English	35	50	35
BA	Major History	30	20	15
BA	Major Philosophy	30	45	30
BA	Major Political Science	40	50	40
BA	Major Sanskrit	30	35	30
BA	General	280	485	280
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1220	0	23	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
0	0	0	0	0	0

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1. The institution is coeducational which implies that both gender should step forward equally in each step of social as well as personal life. A student mentoring in the institution goes in the field of academics, cocurricular, extra curricular and socially relevant issues. 2. Mentors are from among the teaching faculty and from the senior batches of students. 3. Teaching faculty in respect of mentoring works in two ways – academic and cocurricular. Academic up liftmen depends upon the mentoring by teaching faculty. At the same time teaching community is socially committed that result in proper mentoring of the new generation. Social commitment, the sense of which belongs to the committed one. 4. Students are given free atmosphere to exchange their huge under the umbrella of mentors. 5. The mentors need to work on gender equalization as the institute is coeducational. The means of academic mentoring is basically traditional with the addition of ICT (Information Communication Technology). 6. Another basic factor in students mentoring is N. H. College students union. Through this body students are made equated with administration and system of democracy. The college authority guides the whole process performing the union as per Lyngdoh Commission's report and the judgment of Supreme Court of India. 7. The students' body learns disciplines and acquires the sense of belongingness from their predecessors and guides the juniors to follow up so as to maintain proper discipline. 8. The institution has the wing of NSS (National Service Scheme) through which sense of commitment to society is mentored jointly by authority and senior

students. 9. The sense of selflessness is imparted to the students through some NGO like Red Ribbon Club. This monitoring inspires students to help others. Students are inspired to donate their blood annually to the blood bank which is meant for the needy patients. 10. The institution follows a chain system of mentoring from the highest authority to the core point – to students. 11. This chain system of mentoring works in formulating sound moral character. The change of selflessness is inculcated among the students to form sound moral character. 12. The mentors inspire the students to involve themselves to stand for needy people. In case of natural calamities like flood, storm, earthquake etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1220	23	1 : 54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Anil Chandra Mazumdar	Associate Professor	PhD from Gauhati University.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	2	20/05/2017	28/08/2017
BA	UG	4	05/06/2017	20/08/2017
BA	UG	6	20/05/2017	15/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has undertaken some reformative devices following the guidelines of affiliating University regarding internal evaluation and initiative reforms as cited below - 1. Internal evaluation is considered as part of final examination. Gauhati University has introduced semester system of examination and the basic tenet of semester system is continuous evaluation of learners. 2. A few unit tests are taken in the various classes semester wise for knowing proper knowledge of the students. 3. Internally semester wise sessional examination scheduled mark of the Gauhati University is held. This is important from the ground of enhancing merit of the students. 4. Seminar of various departments are organized inviting senior teachers from neighbouring colleges. Special topics relating to subject matters are highlighted herewith. The inviting resource persons throw light on the specific topic. Proper

knowledge of students can be measured with its help. 5. Sometimes, the institution commences workshops among the student community on a fixed matter. These workshops are helpful for them to acquaint with the real world so that they are capable of doing something for running future life at an ease. 6. Group discussion on a specific subject matter is also organized between teachers and students. This type of discussion is highly important for upliftment of students career. 7. Class attendance 75 or more than it is necessary to evaluate students academic achievement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar 2016 2017 August 2016 to July 2017 Monday, August 1, 2016: Commencement of 1st, 3rd and 5th Semester Classes. 3rd Week of September, 2016 : Sessional Examinations. 1 31 October, 2016 : Filed Trip (subject specific), if nay, is to be completed during this period. Normal classes will continue. 21 November to 3 December 2016 : Odd Semester Exam (Practical) 5 December to 23 December 2016 : Odd Semester Exam (Theory) 24 December 2016 to 17 January 2017 : End Semester Vacation. 18 January 2017 : Commencement of Even Semester Classes. 21 January 2017 : Evaluation of Answer Scripts of Odd Semester Examination be completed by this date. 1 to 7 February 2017 : College Week. 3rd Week of March 2017 : Sessional Examination. 22 to 29 April 2017 : 6th Semester Examination (Practical) 23 to 30 May 2017 : 2nd 4th Semester Examination (Practical) 2 to 22 May 2017 : Even Semester Examination (Theory) May to June 2017 : Admission process to the 1st Semester of TDC classes should be completed within 12 days of declaration of HS results. (Classes should commence within 5 days of the completion of the admission process). 1 June 2017 : Commencement of 3rd 5th Semester Classes. 12 June 2017 : Evaluation of Answer Scripts of Even Semester Examination be completed by this date. 1 to 31 July 2017 : Summer Vacation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nhcollege.ac.in/admin/files/Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Major English	11	11	100
UG	BA	Major Assamese	38	38	100
UG	BA	Major Economics	4	4	100
UG	BA	Major Education	30	30	100
UG	BA	Major Philosophy	29	29	100
UG	BA	Major Political Science	10	10	100

UG	BA	Major History	0	0	0
UG	BA	Major Sanskrit	5	5	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.nhcollege.ac.in/admin/files/Student%20Satisfaction%20Survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2	UGC	3.2	2.5
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Higher Education and Employability (Seminar)	Economics	05/09/2016
The Art f Translation (Seminar)	English	10/10/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History: Dr. T. Kalita	1
Economics : Dr. K. Thakuria	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	6	4	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Camp	NSS Unit N. H. College	5	50
Blood Donation Camp	Red Rebon Club	2	10
Academic activities	Patacharkuchi Vidyapith HS School	3	60
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
One Act Play	15	Gauhati University, Jyotirupa	30
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Saccha Bharat Abhiyan	N. H. College Students Union and N. H. College Teachers Association	Campus Cleaning	23	150
AIDS awareness	NHM Barpeta	Awareness Camp	20	300
Gender sensitization	Women Forum, N. H. College	Seminar	21	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student exchange	40	Govt. of Assam	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Adoption	Patacharkuchi Vidyapith HS School	16/08/2016	17/02/2017	130
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4055640	3217095

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	College 1.2	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5153	679955	185	66446	5338	746401
Reference Books	7862	725623	390	122850	8252	848473
Journals	10	15068	10	22020	20	37088

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	25	1	6	3	0	3	8	0	0
Added	5	0	0	0	0	2	0	0	0
Total	30	1	6	3	0	5	8	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12	11.15	25	24.7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has two laboratories : 1. Laboratory for the department of Education and 2. Computer Lab. Necessary facilities in both labs are made available from the college fund. For library Govt. of Assam provides book grants by which Library facilities are made available for the readers. For other infrastructural asset the resource mobilized from students' fee is utilized. Sports facilities are made available from the fees collected from students annually. Maintenance of classrooms are made from development fund of the college.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Students Aid	7	11700
Financial Support from Other Sources			
a) National	Scholarship	254	2063700
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	01/07/2016	120	NH College Teachers Association

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passed in	Number of students placed
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		competitive examination	career counseling activities	the comp. exam	
2016	NA	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	4	BA	Assamese	GU	MA
2016	12	BA	Education	GU, KBVSU	MA
2016	2	BA	Economics	GU	MA
2016	8	BA	English	GU, Tezpur University, Bodoland University, Assam University	MA
2016	9	BA	Philosophy	GU, KBVSU	MA
2016	4	BA	Sanskrit	GU, KBVSU	MA
2016	4	BA	Political Science	GU	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Games and Sports	Institutional	150
Cultural	Institutional	80
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	National	0	0	0	NIL

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

N.H. College Students Union plays unavoidable role in different committees of the institution. Students' body have representation in IQAC, anti ragging squad and campus development committees. The most important made by the students body is "Clean campus green campus". They voluntarily work to make the campus clean, plastic free and noise free. In order to make Eco friendly campus they frequently takes the activity of plantation within the campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

160

5.4.3 – Alumni contribution during the year (in Rupees) :

32000

5.4.4 – Meetings/activities organized by Alumni Association :

Executive meetings 4 and general meeting 1.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management is considered as key factors for institutional development. The two best practices for the purpose are as follows: 1. In academic field decentralization of power is actualized through the academic council of the college under the leadership of Vice Principal who is responsible for all academic activities. All the HoDs are members of academic council. All fundamental academic policies come through the academic council to the Governing Body of the college. The Governing Body prepares ways to work out for achievement of highest academic goal on the basis of the proposals of academic council. 2. The permanent examination committee is formed to look after all examinations matters and deals any problem arising out of

examination related affairs even with the affiliating university. This has involvement of all teachers and employees in college management and help the authority to work better.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution follows the curriculum of affiliating university.
Teaching and Learning	The institution adopts following means for quality improvement. 1. Use of audio visual aids. 2. Use of green board in all classroom. 3. Use of digital generator for non interrupted supply of power. 4. Mandatory attendance of student of classes. 5. E feedback system which makes teaching and learning more effective. 6. Regular classroom seminar for each class.
Examination and Evaluation	Continuous evaluation of students is followed by the institution. Unit test, Sessional Examinations, Home assignment, Project work are the ways for continuous evaluation. The final examination is held as per schedule of affiliating university. The schedule for sessional examination is pre determined and students of the information before admission.
Research and Development	The institution encourages research activities. A research advisory board continuously works for development in research. Faculties are encourage for MRP funded by different agencies. The college establishes a research centre named Sri Sri Harideva Reserach Centre for contemporary thought. Students research activity is encourage through the project works guided by the faculties.
Library, ICT and Physical Infrastructure / Instrumentation	The institution takes care of library as a means for quality improvement. Students rush during working days in the library is really admirable. The institution also has a computer laboratory where internet facilities can be availed by the students. The laboratory in the department of education full fills all necessary conditions with modern equipment.
Admission of Students	Admission of students is purely based

on merit. The principal constitutes an admission committee to look after the whole process of admission. The committee publishes the list of selected candidates well ahead of admission. All Govt. rules regarding reservation is followed in case of admission of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institution has a planning board with senior faculties and administrative staff. The planning board on the basis of mission and vision of the institution plans for development. All the records of planning and development are preserve in two ways manual and e field.
Administration	The administration is yet to be called purely e governance. The authority makes all communications with students through bulk sms. The administration uses different software for maintaining data and financial transaction record. Online feedback given by the students help administration to run the institution.
Finance and Accounts	Finance and accounts records are maintained manually as well as e methods. All accounts and transaction records are preserved through updated software. The authority maintains transparency for all activities in the field of finance.
Student Admission and Support	Students admission software has been installed to create data base. The software used for admission transparently provides the serial list of applicants on the basis of merit. For support system students avails scholarship facilities for which applications are submitted online. The name of applicants appear in the college portal for scholarship and the authority has to approve them to avail scholarship.
Examination	Online examination system is not introduced by the affiliating university. But all other works like submission of applications, uploading marks of sessional examinations has to be done online. Thus e governance pervades examination also.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	nil	Training on E maintenance of office and accounts.	23/07/2016	23/07/2016	5	24
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	3	21/12/2016	28/12/2016	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers Common Room is renovated and all modern facilities including AC are provided.	The office room is renovated where toilet and kitchen are adjacent.	Poor students which do not come under the jurisdiction of fee waiver scheme are given financial aid. Cool drinking water system is implemented for the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit of the institution is done regularly. Internal auditors are appointed by the Governing Body of the college for one financial year. Presently financial audit is done in two ways by the Chartered Accountant and by the Govt. Auditors. Scheme wise audit is done by the Chartered Accountant under a registered firm. Govt. auditors are appointed by the Director of Local Audit after every two years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

400000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Guwahati University	Yes	IQAC
Administrative			Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Annual meet of parent teacher held successfully. 2. The front side boundary wall of the college campus is constructed by donation from parent and teachers. 3. Parent teacher association guide the institution by nominating five members to the Governing Body.

6.5.3 – Development programmes for support staff (at least three)

1. Use of bells in every classroom controlled from one point. 2. Training programme for using digital generator. 3. Training for using fire extinguisher.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of separate library building. 2. Renovation of girls hostel. 3. Supply of cold drinking water to students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Preparation of academic calendar of	14/06/2016	14/06/2016	14/06/2016	5

	the college.				
2016	Motivational programme for higher learning.	12/09/2016	12/09/2016	12/09/2016	121
2017	Psychological counselling for students against frustration.	07/02/2017	07/02/2017	07/02/2017	160
2017	Cultural workshop on Drama.	01/07/2017	31/07/2017	31/07/2017	60

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Speech cum interaction programme on gender sensitization	25/01/2017	25/01/2017	74	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution takes care of Eco friendly atmosphere in the college campus by maintaining gardens, plantation in the campus and proposal for solar power system submitted to proper authority.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	4	1	16/02/2016	4	Extension education and Health	1. Teaching in HS level. 2.	60

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Adoption of village	13/07/2016	16/07/2016	50
International Yoga	21/06/2016	21/06/2016	180
Independence Day Essay Competition	25/01/2017	25/01/2017	45

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college campus is declared plastic free zone. 2. Plantation within the college campus. 3. Use of low density light at night in the campus. 4. Gardening of session flower. 5. Lemon and banana garden.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

INNOVATIONS AND BEST PRACTICES OF N. H. COLLEGE AS PER SSR SUBMITTED FOR 2ND CYCLE ACCREDITATION Best Practices

1. Title of the Practice Infrastructural Facilities Building, Library and Computers

2. Goal ? To create educational awareness among rural students ? To attract girl students towards higher education ? To provide necessary facilities for higher education ? To bring slow learners into the stream of higher education ? To encourage and motivate advance learners ? To encourage Physically handicapped students for higher education ? To make available necessary facilities for Physically handicapped students ? To attract rural students towards higher education ? To make overall development of the students of socially, economically and educationally backward. ? To make teaching learning activities easy ? To bring rural students at par with others ? To make them competitive

3. The Context The Institution is established in Patacharkuchi town where there is not a scope for big industry and it provides traditional programmes of Arts. Agriculture is the main occupation of this region. This institution is the hope of their overall development. Institution is supposed to be an oasis in the educationally backward region. It is emerging in the rural region providing higher education to needy students. To attract the rural and remote area students towards higher education, institution must provide minimum physical facilities. Minimum facilities help for smooth functioning of institution. This is the first rural college in the university to secure 11th plan of UGC to develop physical facilities to attract a large number of the students of deprived classes towards higher education. To develop system and services of the Institution that is necessary for the Institution to run smoothly, Institution seeks the help of Management and UGC and developed maximum facilities of higher education. There were number of challenges that we were facing in rural region was infrastructural facilities. The Management, head of the Institution knew that how much infrastructural facilities were necessary and they sincerely tried to make available in the college campus.

4. The Practice The Institution submit proposal of XIth XIIth plan to UGC and got sanctioned sufficient fund for college development. College has now well equipped library having 12000 books, Administrative Block, Class rooms, Principal's Cabin, Girl's Hostel, internet, Advanced Labs, comp03 Xerox Machines, Dustbins, fire extinguishers, play ground, indoor facilities etc. Now Office and Library have been fully

computerized. It helps for overall functioning of Institution. College keeps all these facilities updated and seeks the help of UGC for sufficient fund to purchase and maintain equipment. 5. Problems Encountered and Resources Required

Students were facing a lot of problems in administrative process. It was overcrowding while taking admission and remitting exam fees and disbursing scholarships etc and it was very difficult to maintain account. The college had to face a crowd waiting for administration process. Now it has become easy and problems have permanently been removed. Students were facing problem in library too. It was very difficult to maintain record of books manually. It was taking too much time to make entry of each book issued and taken back. This problem has also been removed for ever. Similarly Students were facing lots of problems in study. The college was finding it hard to control drop out and failure. Remedial classes and innovative teaching methodology came to rescue this problem. Best Practice 2

1. Title of the Practice Faculties' involvement activities in Research
 2. Goal ? To promote holistic research work ? To encourage and motivate teachers and students for research activities ? To make the college research center ? To promote research culture
 3. The Context The College organizes seminars, conferences, workshops, interdisciplinary approaches and symposia in the academic year in order to keep the scientific and research temper alive in the campus. The research scholars from the nation, state, region and University and the industrial sectors are invited to ignite the research spark and culture among the students and faculty. Members of the faculty are encouraged to take up membership of professional and academic research bodies and participate in research activities to further enhance their research capabilities. The college has qualified teachers to be recognized as research guides in different subjects who are the members of the recognized research centers and they are actively engaged in their research work. The faculty members of our college are also encouraged to participate in the International, National and Regional Conferences, Seminars, Workshops, Symposia and present their research papers on various subjects. The faculty members of the college keep regularly in touch with the affiliated university and get the latest information regarding their own respective subjects and keep themselves abreast of the latest trends and innovations in the field of their research study. The University level Workshop on New Assessment Criteria for College teachers (PBAS/ CAS), Workshop on New Syllabi have been organized by our college.

4. The Practice College established research committee which comprises research supervisors. This committee encourages and motivates colleague teachers for research. It monitors all research issues effectively. It makes maximum research facilities in college campus consequently 66.7 regular faculties bagged research degrees like M.Phil and Ph.D. so far. Regular meetings of this committee have been called to discuss important issues and communicated it to the head of the Institution in order to fulfill their requirement.

5. Evidence of Success : Research Supervision Our 10 faculty members are Ph.D. holders. Out of them, 04 Faculties are research supervisor and 03 faculties applied for Research Guide and waiting for recognition letter from Parent University M.Phil.Ph.D. holders Our College has 24 Teaching faculties. Out of them 10 Teachers are having Ph.D. degree and 08 teacher are having M.Phil Degree. Research Scholars 10 teachers are already Ph.D. holders and remaining 14 teachers are perusing Ph.D. degree. Minor/Major Research Projects 03 faculty members completed Minor Research Projects and 02 Minor Research Projects are ongoing. Presentation of research papers in Conferences/Seminars Faculty members actively participate and present research papers in Conferences /Seminars /Symposia/Workshops at different levels and they also published /Edited Books having ISBN No. Following table is showing the participation and presentation research papers of faculty members in Conferences /Seminars /Symposia/Workshops at different levels.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<http://www.nhcollege.ac.in/admin/files/SSR.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution in order to make higher education accessible to all provides free admission to poor and needy students. Community development is thrust area of the institution. As a bold state in this area the institution adopts one village under National Service Scheme and students volunteers are engaged for all round development of the village. The village is fully populated with the people belonging to OBC category. For the purpose of expansion of higher education the institution adopts four higher secondary schools and teachers of the institution use to take classes in those schools. Teachers and students together with college administration plays role in helping the people affected by natural calamities like flood.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. Construction of Boys' Hostel 2. Introduction of professional course 3. Introduction of commerce stream as self financing 4. Introduction of science stream 5. Introduction of post graduate courses